



Contract # 20160747

**City of Springfield Blanket Contract Tracer Log**

**INSTRUCTIONS:** Upon receipt, please initial and write in the date of receipt on this Tracer form. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Office of Procurement			RW	1/18/18
Public Works, Dept.	CC	1/22/2018	CC	1/22/2018
City Comptroller	MCSF	1/25/18	MCSF	1/24/18
Law	PF	1-24-18	PF	1-24-18
CAFO	YMM	1-29-18	YMM	1-31-18
Mayor	MM	1-31-18	MM	1-31-18
Office of Procurement			RW	2-1-18

Vendor No.: 95790      Contract No. 20160747      Blanket Contract Date: 03/27/16

Renewal Amount: \$500,000.00

Blanket Renewal Date: Final Year

Blanket Contract Expiration Date: 03/26/2019

Req No.:      Act No.:

Bid No.: 16-061

Vendor Name: Weston & Sampson Engineers Inc

Blanket Contract Purpose: Renewal for On-Call Engineering Services

Requesting Dept.: DPW

TYPE OF DOCUMENT (Please select at least one):

- New     
  Amendment     
  Extension     
  Renewal

**NOTICE OF EXERCISE OF RENEWAL OPTION NO. 2; CITY CONTRACT NO. 20160747**

**ON-CALL ENGINEERING SERVICES**

WHEREAS, on or about March 27, 2016, the **CITY OF SPRINGFIELD**, a municipal corporation within the County of Hampden, Commonwealth of Massachusetts, with its principal offices at 36 Court Street, Springfield, Massachusetts 01103, acting by and through its Department of Public Works (DPW), with the approval of the Mayor (collectively referred to herein as the "City"), and **Weston & Sampson Engineers, Inc.**, a Massachusetts Corporation with a usual place of business at 5 Centennial Drive, Peabody, MA 01960 (hereinafter the "Engineer"), entered into a contract for On-Call Engineering Services, referred to as City Contract No. 20160747, (hereinafter the "Agreement"); and

**WHEREAS**, The City has ratified and executed Contract No. 20160747, a one year agreement, referring to BID No. 16-061, which expired on March 26, 2017, and which contained Two (2) one-year in length renewal options, to be exercised at the sole discretion of the City of Springfield; and

**WHEREAS**, The Springfield DPW had elected to exercise Renewal Term No. 1 to continue the services covered in the agreement, and that Renewal Option No. 1 will expire on March 26, 2018; and

**WHEREAS**, The Springfield DPW now seeks to exercise Renewal Option No. 2 to continue the services covered in the agreement, for the same amount specified in the original Agreement and unchanged by this renewal notice; and


**NOW THEREFORE**, the City and the Engineer agree to renew the Agreement under the following terms and conditions:

1. **Article VI (2) Exercising of Renewal Option No. 2 and Updated Term.** The Springfield DPW hereby exercises Renewal Option No.2, a one-year in length renewal period, available under the underlying agreement. In doing so, the agreement now has an updated expiration date of **March 26, 2019**. Both parties accept that this is the Final Renewal Option under the Agreement.
2. **Article VII Compensation.** The amount of the services for the Second and Final Renewal Period (One Year) is estimated not to exceed **Five Hundred Thousand Dollars and 00/100 (\$500,000.00)** including all reimbursable fees and expenses.
3. Except as specifically stated by the provisions of this Renewal, all other terms, provisions, scope, requirements and specifications contained in the Agreement shall remain the same and in full force and effect for the duration of the Renewal Period.

**SIGNATURE PAGE TO FOLLOW**

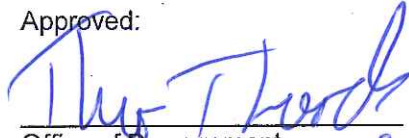
IN WITNESS WHEREOF, the CITY OF SPRINGFIELD, and **Weston & Sampson Engineers, Inc.**, has caused this Renewal Option No. 2 to be executed in duplicate under seal as of the date the document is executed by all parties listed on the signature page, or their lawful successors in office.

**FOR THE ENGINEER,  
Weston & Sampson Engineers, Inc.**

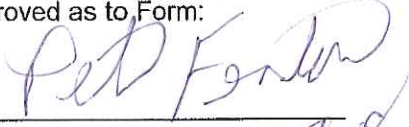
By:   
Name: CHRISTOPHER B. WESTER  
Title: VICE PRESIDENT  
Date: 1-5-18

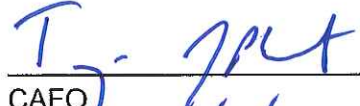
**FOR THE CITY OF SPRINGFIELD:**

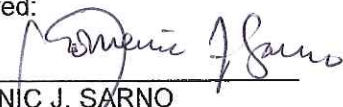
Approved:   
Department of Public Works  
Date signed: 1-22-18

Approved:   
Office of Procurement  
Date Signed 1/18/18

Approved as to Appropriation: N/A  
  
City Comptroller  
Date Signed 1/24/18

Approved as to Form:   
City Solicitor  
Date Signed 1-29-18

Approved:   
CAFO  
Date Signed 1/30/18

Approved:   
DOMENIC J. SARNO  
MAYOR  
Date Signed 1/31/18

**TO BE INCLUDED IN ALL SPECIFICATIONS**

**COMPLIANCE WITH FEDERAL, COMMONWEALTH OF MASSACHUSETTS, AND CITY OF SPRINGFIELD TAX LAWS.**

**A. COMPLIANCE WITH TAX LAWS**

The contractor must be in compliance at the time it submits its bid and afterwards if selected as the contractor, with all Federal, Commonwealth of Massachusetts and City of Springfield tax laws, the contractor will be disqualified from the bidding procedure.

**B. TAX CERTIFICATION AFFIDAVIT.**

The contractor **must** complete and return the Tax Certification Affidavit with the contractor's bid/proposal. Failure to complete and return the Tax Certification Affidavit will disqualify the contractor from the bidding procedure.

**C. VERIFICATION OF COMPLIANCE WITH FEDERAL AND MASSACHUSETTS TAX LAWS.**

If the City of Springfield discovers that the contractor is not in compliance with Federal or Massachusetts tax laws, the contractor shall be excluded from the bidding procedure.

**D. COMPLIANCE WITH THE CITY OF SPRINGFIELD TAXES.**

If the City of Springfield discovers that the contractor owes the City of Springfield any assessments, excise, property or other taxes, including any penalties and interest thereon, the contractor shall be excluded from the bidding procedure.

The contractor at all times during the term of an awarded contract shall observe and abide by all Federal, Commonwealth of Massachusetts and City of Springfield tax laws and remain in compliance with such laws, all as amended.

TAX CERTIFICATION AFFIDAVIT FOR CONTRACTS

Individual Social Security Number \_\_\_\_\_ State Identification Number \_\_\_\_\_ Federal Identification Number 042601194

Company: Weston & Sampson Engineers, Inc.

P.O. Box (if any): \_\_\_\_\_ Street Address Only: 5 Centennial Drive

City/State/Zip Code: Peabody, MA 01960

Telephone Number: (978) 532-1900 Fax Number: (978) 977-0100

List address(es) of all other property owned by company in Springfield: N/A

Please identify if the bidder/proposer is a:

Corporation X

Individual \_\_\_\_\_ Name of Individual: \_\_\_\_\_

Partnership \_\_\_\_\_ Names of all Partners: \_\_\_\_\_

Limited Liability Company \_\_\_\_\_ Names of all Managers: \_\_\_\_\_

Limited Liability Partnership \_\_\_\_\_ Names of Partners: \_\_\_\_\_

Limited Partnership \_\_\_\_\_ Names of all General Partners: \_\_\_\_\_

You must complete the following certifications and have the signature(s) notarized on the lines below.

FEDERAL TAX CERTIFICATION

I, Christopher Wester certify under the pains and penalties of perjury that Weston & Sampson Engineers, Inc. to my best knowledge and belief, has/have complied with all United States Federal taxes required by law.

Weston & Sampson Engineers, Inc. Bidder/Proposer/Contracting Entity [Signature] Date: 1/18/18 Authorized Person's Signature

CITY OF SPRINGFIELD TAX CERTIFICATION

I, Christopher Wester certify under the pains and penalties of perjury that Weston & Sampson Engineers, Inc. to my best knowledge and belief, has/have complied with all City of Springfield taxes required by law (has/have entered into a Payment Agreement with the City).

Weston & Sampson Engineers, Inc. Bidder/Proposer/Contracting Entity [Signature] Date: 1/18/18 Authorized Person's Signature

COMMONWEALTH OF MASSACHUSETTS TAX CERTIFICATION

Pursuant to M.G.L. c. 62C S49A, I, Christopher Wester certify under the pains and penalties of perjury that Weston & Sampson Engineers, Inc. to my best knowledge and belief, has/have complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Weston & Sampson Engineers, Inc. Bidder/Proposer/Contracting Entity [Signature] Date: 1/18/18 Authorized Person's Signature

Notary Public

STATE OF CONNECTICUT

January 18, 2018

County of HARTFORD, ss. ROCKY HILL

Then personally appeared before me [name] Christopher Wester [title] Vice President of [company] name Weston & Sampson Engineers, Inc., being duly sworn, and made oath that he/she has read the foregoing document, and knows the contents thereof, and that the facts stated therein are true of his/her own knowledge, and stated the foregoing to be his/her free act and deed and the free act and deed of [company name] Weston & Sampson Engineers, Inc.

[Signature] ANDREA LYNN BRADBURY NOTARY PUBLIC MY COMMISSION EXPIRES NOV. 30, 2020

My commission expires: \_\_\_\_\_

YOU MUST FILL THIS FORM OUT COMPLETELY AND, SIGNATURES MUST BE NOTARIZED ON THIS FORM AND YOU MUST FILE THIS FORM WITH YOUR BID/CONTRACT. TAX AFFIDAVITS THAT ARE NOT SIGNED AND NOTARIZED WILL BE REJECTED.

