



Contract # 20170519  
Amendment # 4

### City of Springfield Contract Tracer Document

The purpose of this document is to provide continuous responsibility for the custody of **CONTRACTS** during the processing period.

**INSTRUCTIONS:** Upon receipt, please initial and write in the date of receipt. When your department has approved and signed the contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Community Development			MG	12/11/2020
City Comptroller	PSB	12-24-2020	PSB	12-28-2020
Law	PF	12-30	PF	12-30
CAFO	mm	1-5-21	mm	1-6-21
Mayor	mm	1-6-21	mm	1-6-21
City Comptroller				
Community Development				

Vendor No.: 14731    Contract No.: 20170519    Contract Date: 2/02/2017

Contract Amt.: \$100,000.00    Issue Date:    Renewal Date:

Appropriation Code1: 26451817-530105-64516  
 Appropriation Code2:  
 Appropriation Code3:  
 Appropriation Code4:

Description of Funding Source: CDBG-DR

Bid No.:                      Requisition No.:                      PO No.: 20006104

Vendor Name: Tech Foundry

Contract Type: Amendment

Contract Purpose: Change to budget line items

Originating Dept.: Office of Disaster Recovery & Compliance

Expiration Date: 12/31/2021    Amendment Date: 12/11/20    Extension Date: 1/01/21

TYPE OF DOCUMENT (Please select at least one):  
 New             Renewal             Amendment             Extension

**AMENDMENT #4 to CITY CONTRACT #20170519**

**SUBRECIPIENT PARTNERSHIP AGREEMENT WITH TECH FOUNDRY.  
FOR INFORMATION TECHNOLOGY JOB TRAINING PROGRAM**

**WHEREAS**, on or about February 2, 2017, the City of Springfield, Massachusetts, acting by and through its Office of Community Development and Disaster Recovery & Compliance, with the approval of its Mayor (hereinafter referred to as the "City"), entered into an Agreement referred to as City Contract No. 20170519 ("Agreement") with the **Tech Foundry**, with an address of **1391 Main Street, 2<sup>nd</sup> Floor, Springfield, Massachusetts** (hereinafter referred to as the "Sub recipient"), to offer a Information Technology Job Training Program ("Program"); and

**WHEREAS**, as a result of the COVID19 pandemic and the resulting March, 2020 Declaration of Emergency by the Governor of Massachusetts, Orders and Guidance issued by Governor and various state agencies, the Centers for Disease Control, and the City of Springfield, the Subrecipient was not able to carry out its in-person model for carrying out the Program; and

**WHEREAS**, the Subrecipient has requested an extension of time to carry out the Project, and to modify certain budget line items to adapt to a new model of remote/online instruction without in-person training, and the City has agreed to the proposed changes;

**NOW, THEREFORE**, the parties hereto agree to further amend the Agreement to extend the term and to revise certain line items within the existing Budget amount, on the following terms and conditions:

1. Article I, Section (D)(1), Time of Performance, is further amended by extending the completion date of the Agreement from January 1, 2021 to December 31, 2021.
2. Article I, Section (D)(2) - Budget, shall be amended as follows:
  - a. The Budget set forth in Attachment A to Amendment #3 is further amended by changing certain line items, by moving a total of \$1603.02 from "General Overhead" (including Phone, Marketing and Outreach, Food for Students and Events), to "Personnel", as described in the Subrecipient's memo of October 2020, attached hereto as Exhibit #1, and detailed in Attachment A- Revised. The total maximum contract amount of \$400,000.00 over the entire term of the Agreement remains the same.
3. All other terms and conditions of the Agreement, not amended herein, shall remain the same.

IN WITNESS WHEREOF, the Borrower and the City have executed this Amendment #4 on this \_\_\_\_\_ day of \_\_\_\_\_, 2020

**SUBRECIPIENT**

By: Natalie Mihon  
Its: Director of Operations  
Date: 12/11/2020

**CITY OF SPRINGFIELD**

By: Timothy Sheehan  
Timothy Sheehan  
Chief Development Officer  
Date signed: \_\_\_\_\_

Tina Quagliato Sullivan  
Tina Quagliato Sullivan  
Office of Disaster Recovery  
Date signed: 12/14/20

*psb* APPROVED AS TO APPROPRIATION: *v/a*

James D. Pina  
City Comptroller  
Date signed: 12-28-2020

APPROVED AS TO FORM:

[Signature]  
City Solicitor  
Law Department  
Date signed: 12-30

Reviewed:  
[Signature]  
Chief Administrative and Financial Officer  
Date signed: 1/6/21

APPROVED:  
[Signature]  
Domenic J. Sarno  
Mayor  
Date Signed 1/6/21 20

## ATTACHMENT A

Proposed Budget Amendment		
Personnel	Current Budget	Amended Budget
<b>Total Salaries</b>	\$ 70,000.00	\$ 71,406.15
TF Fringe @ 14%	\$ 9,800.00	\$ 9,996.87
<b>TOTAL SALARIES &amp; FRINGE</b>	\$ 79,800.00	\$ 81,403.02
General Overhead		
Rent and Utilities	\$ 15,225.00	\$ 15,225.00
Phone	\$ 1,795.00	\$ 1,295.01
Marketing & Outreach	\$ 600.00	\$ 480.49
Supplies	\$ 1,150.00	\$ 1,150.00
Food for Students	\$ 1,030.00	\$ 341.81
Events	\$ 400.00	\$ 104.67
<b>TOTAL GENERAL OVERHEAD</b>	\$ 20,200.00	\$ 18,596.98
<b>TOTAL BUDGET</b>	\$ 100,000.00	\$ 100,000.00