

SPRINGFIELD COMMUNITY PRESERVATION FULL APPLICATION COVER SHEET

I. PROJECT INFORMATION

CPA program area - check all that apply:

☐ community housing ☐ historic preservation ☒ open space ☒ recreation

Project/Program Title: **Marshall Roy Walking Path Supplemental Funding**

Brief Project/Program Summary:

This project is to design and install, a 6ft wide walking path/ loop around Marshall Roy Field in East Springfield. After completing our evaluation of initial design cost, and addressing unforeseen challenges, we require additional funding to complete the walking path.

estimated start date: 4/ 2020

estimated completion date: 11/2023

II. APPLICANT INFORMATION

Type of Applicant - check one:

☐ City of Springfield ☒ Non-Profit Organization ☐ For-Profit Business ☐ Individual

Name of Organization: **East Springfield Neighborhood Council, Inc.**

Name of Contact Person: **Kathleen Brown**

Mailing Address: **136 Edendale Street**

Mailing City/State/Zip: **Springfield, MA 01104**

Phone: **(413) 478-0801**

Fax:

Email: **KathleenBrown5656@gmail.com**

Website: **MYESNC.com**

III. BUDGET SUMMARY

Estimated Project Budget: **\$120,000**

CPA Funding Request: **\$120,000**

Will you be seeking multi-year funding ☐ Yes ☒ No

CPA Request as Percentage of Total Project/Program Budget: **100%**

List Other Secured Funding Sources:

We have an agreement with the Springfield Park Department to manage this project and install all amenities.

List Other Prospective Funding Sources:

N/A

Applicant Signature: Kathleen Brown

Date Submitted: 3/31/2022

I. GENERAL INFORMATION

MARSHALL ROY WALKING PATH SUPPLEMENTAL BUDGET REQUEST

Community Preservation Funds are available in four categories. There are some questions that are only relevant to certain categories. Please only answer the questions in this section that relate to the category(s) that are being applied for.

- A. All Categories that involve property (land and/or buildings)
 - 1. Provide the parcel ID number(s) for property included in the project
 - a. Parcel Id: 111720036
 - 2. Does the applicant own the property?
 - a. No. Marshall Roy Park is owned by the City of Springfield and maintained by the Department of Parks, Buildings & Recreation Management (DPBRM) as open space.
 - 3. If the applicant does not own the property, attach a purchase & sale agreement to purchase the property.
 - a. Not applicable.
- B. Community Housing Questions – Not applicable to this project.
- C. Historic Preservation Questions – Not applicable to this project.
- D. Open Space & Recreation Questions
 - 1. Is this project in a wetland or does it abut a wetland?
 - a. Marshall Roy Park is not a wetland.
 - 2. If so, has the Conservation Commission been informed?
 - a. N/A
 - 3. If the project is on municipal park or conservation land, attached a letter of support from the Park Commission or Conservation Commission.
 - a. We are working with the Department of Parks, Buildings & Recreation Management which on the walking path, they are in full support of the project. Please see attached letter from the Board of Park Commissioners.

II. NARRATIVE

The narrative is an opportunity to explain the proposal to the CPC and how the proposal achieves one or more of the CPA criteria. In a separate document, answer the following questions. Keep responses in the same order they are presented here and include the headings for each section.

A. Project Summary

Introduce the project with a summary which notes the CPA category, goals, project scope, and budget. (200 words or less)

The Marshall Roy walking path is a project that is inspired by youths and adults in the East Springfield neighborhood, creating a place to assemble and support local community-based initiatives through active and passive recreation. In 2020 the CPA validated the need for such a hub by granting funding for design and construction of a 6ft bituminous concrete path that surrounds the four bases spanning a half mile in length, as well as benches to be placed around the path.

Working with Department of Parks, Buildings & Recreation Management, we've experienced several challenges in the Covid-19 Pandemic. Throughout the design process the cost of supplies and demand for material has increased, pushing the scope of the project beyond the initial funding amount. Our project designer GZA Landscape Architect Anja Duffy's preliminary review of cost estimates and design specifications indicate construction of path would require an additional \$120,000 for completion of this project. We realize that it is extremely frustrating our initial funding estimate didn't see us through to project completion, but after a thorough evaluation from our designer, we

have been able re-access the construction necessary to create a successful walking path, accessible to all.

B. Proposal Description

1. Describe the proposal and how it will benefit Springfield. (200 words or less)

The East Springfield neighborhood will benefit immensely from this walking path. We are currently in the process of planning community events that will help increase access to nature and provide a place to create a healthy daily routine, allowing for those that have limited access to transportation a more convenient place to exercise. Neighbors commuting from work after picking up their children from school won't have to factor in an additional drive to go walking outside their own neighborhood, which increases the time and motivation to exercise with the time they have left in the day. For the elderly, the path adds incentive to improve mobility as they get older. And for the children of Pottenger, a great recess option and outdoor education experience, highlighting the berry bushes, Willow and Oak trees that surround the path.

2. Identify what CPA criteria this proposal achieves and how they are accomplished.

The Marshall Roy walking path addresses the preservation, rehabilitation of recreational land as outlined in the Springfield Community Preservation Plan. The improvements aim to protect the neighborhood while restoring the park's open space and recreational resources to their full potential.

This Project is consistent with the priorities identified in the Community Preservation Plan. The creation of the walking path addresses the following plan criteria: to preserve and enhance the essential character of Springfield; to protect open space and recreational resources that may otherwise deteriorate; to demonstrate a practical and feasible project that can be implemented within its proposed budget and schedule; and to utilize Springfield based resources. The project has received endorsements from municipal boards and departments. Additional community support has been sought at the neighborhood level and the project is supported by the Springfield Parks, Buildings, and Recreation Management Department and the Park Commission.

3. Describe the need that this proposal will address.

Since Marshall Roy is the predominant natural resource for the East Springfield neighborhood, it is essential that they are provided a versatile recreational space that allows for the community to take full advantage of the park. revitalizing the park and encouraging healthy activity improves the quality of life of its inhabitants. With the help of splash pad that was also funded by CPA in 2021, the playground, pavilion and baseball fields, the path looks to diversify recreational opportunities for all ages and abilities.

4. What is the expected outcome of this proposal?

- 6ft bituminous walking path
- Remove and replace Pottenger fences
- Installation of benches along path
- Landscaping and new tree plantings along the path
- Amenities to be enjoyed for all ages

C. Feasibility & Sustainability

1. What other funding sources have been secured or are being pursued?
 - a. None
2. Once the proposal is complete how will it be sustained/maintained?
 - a. The Parks Department will maintain the new area as part of Marshall Roy Park.

D. Applicant Experience

1. What similar projects/programs has the applicant successfully completed?

The East Springfield Neighborhood Council has applied for and successfully received three (3) CDBG funded Target Improvement Grants that have been executed on time, within budget, and within all city guidelines which included acquisition and installation of Neighborhood Gateway Signs, swings, park benches, park tables and trash receptacles. The East Springfield Neighborhood Council is currently implementing a Springfield Arts Cultural Council competitive grant that we were successful in securing, and has secured, managed and implemented the Davis Foundation Grant for neighborhoods throughout the city.

2. Describe the professional experience of the applicant/project team.

The East Springfield Neighborhood Council is a team of committed volunteers with professional experience in the areas of management, teaching, police, administration, accounting, and planning, with a proven track record of carefully planned and implemented projects and activities. These have included participating in the yearly Community Development Block Grant (CDBG) allocation, qualification for which requires completing specific goals, adhering to budget, and providing timely reports. Springfield Park Department have agreed to help with this project. They are very experienced and have the resources required for managing high quality projects.

III. TIMELINE

The timeline should identify the estimated start date and estimated completion date along with the completion of phases or important milestones of the project/program. Please provide the timeline in a list format.

Preliminary Project Schedule:

- Fall 2022
 - CPA Award
 - City Council Recommendation
 - Contracting with CPC and DPBRM
- Winter 2023
 - Further conceptual plan into design development and construction ready plans for public bid process
 - Obtain necessary permits for construction
 - Construction contract awarded through City's Procurement Procedures
 - Order all park amenities
 - Pre-Construction meeting with DPBRM, selected vendor and compliance
- Spring 2023
 - Construction begins on project
- Summer 2023
 - Construction continues
 - Landscaping improvements
- Fall 2023
 - Project Completion
 - Ribbon Cutting Ceremony

IV. BUDGET - Please see Attachment #1 – Proposed Project Budget

V. ATTACHMENTS

For all proposals

- A. Commitment letters for revenue sources identified in the budget
 - a. -----
- B. Letters of Support
 - a. Board of Park Commissioners

For projects that involve property (land/buildings)

- C. Letters of Support from Neighborhood Council/Association where project is located
 - a. Please see the attached letter from East Springfield Neighborhood Council. As always, the DPBRM will work with the neighborhood council as the project moves forward.
- D. Maps
 - 1. Project location on citywide map
 - a. Marshall Roy Park Property Card from Springfield GIS
 - 2. Plot map (from City GIS) with the project parcel outlined and showing all abutting property parcels and the closest major intersection with streets labeled
 - a. GIS Aerial Map
- E. Architectural/Engineer Plans/Elevations/Site Plans
 - b. A 30% Design of the proposed plan is attached. This project moving forward will be updated to reflect current cost estimating and project scope.
- F. Photographs
 - a. Site Photos
- G. Operating Pro Forma (for project after it is complete)
 - a. Marshall Roy Park walking path will be maintained and operated by the City of Springfield under the direction of the Department of Parks, Buildings and Recreation Management.
- H. Proof of ownership/control of property such as deed(s), executed purchase & sale agreement, option, lease agreement, etc.
 - a. Marshall Roy Park Deed



City of Springfield
Parks, Buildings, and Recreation Management

March 7, 2022

Community Preservation Committee
36 Court Street
Springfield, MA 01103

Dear Committee Members,

The Board of Park Commissioners convened a meeting on March 3, 2022 to hear requests from citizens and community organizations relating to Community Preservation Act 2022 park and recreation grant applications.

The Springfield Park Commission enthusiastically supports the East Springfield Neighborhood Council's application for improvements to Marshall Roy Park.

The Park Commission feels this project is aligned not only with the city's priorities and needs for enhanced recreational offerings city-wide, but with the Community Preservation Act priorities to renovate neighborhood parks, playgrounds, and green spaces.

We are available to answer any questions and look forward to working with the Community Preservation Committee and the East Springfield Neighborhood Council to implement this project.

Sincerely,

Milagros Terry Rodriguez,
Board of Park Commissioners, Chairwoman

cc: Patrick Sullivan, Executive Director of PBRM
Kathy Brown, President, East Springfield Neighborhood Council



East Springfield Neighborhood Council
c/o 136 Edendale Street
Springfield, Ma 01104

March 25, 2022

Dear Community Preservation Act Committee:

The East Springfield Neighborhood Council voted unanimously to support the application for the Marshall Roy Field Park Walk Path / Loop project. We have had many people suggest that this kind of project will provide an outstanding exercise opportunity and will increase the use of our wonderful park. It would be a significant community benefit if this project is accepted. We hope you will look favorably on this request.

Sincerely,

A handwritten signature in blue ink that reads "Kathleen Brown". The signature is written in a cursive, flowing style.

Kathleen Brown

REMAINING FUNDS

CPA '20
21001720-530105-
MRPWP
WALKING PATH
\$ 101,550

VENDOR	DESCRIPTION	
GZA	DESIGN	\$ 12,500.00

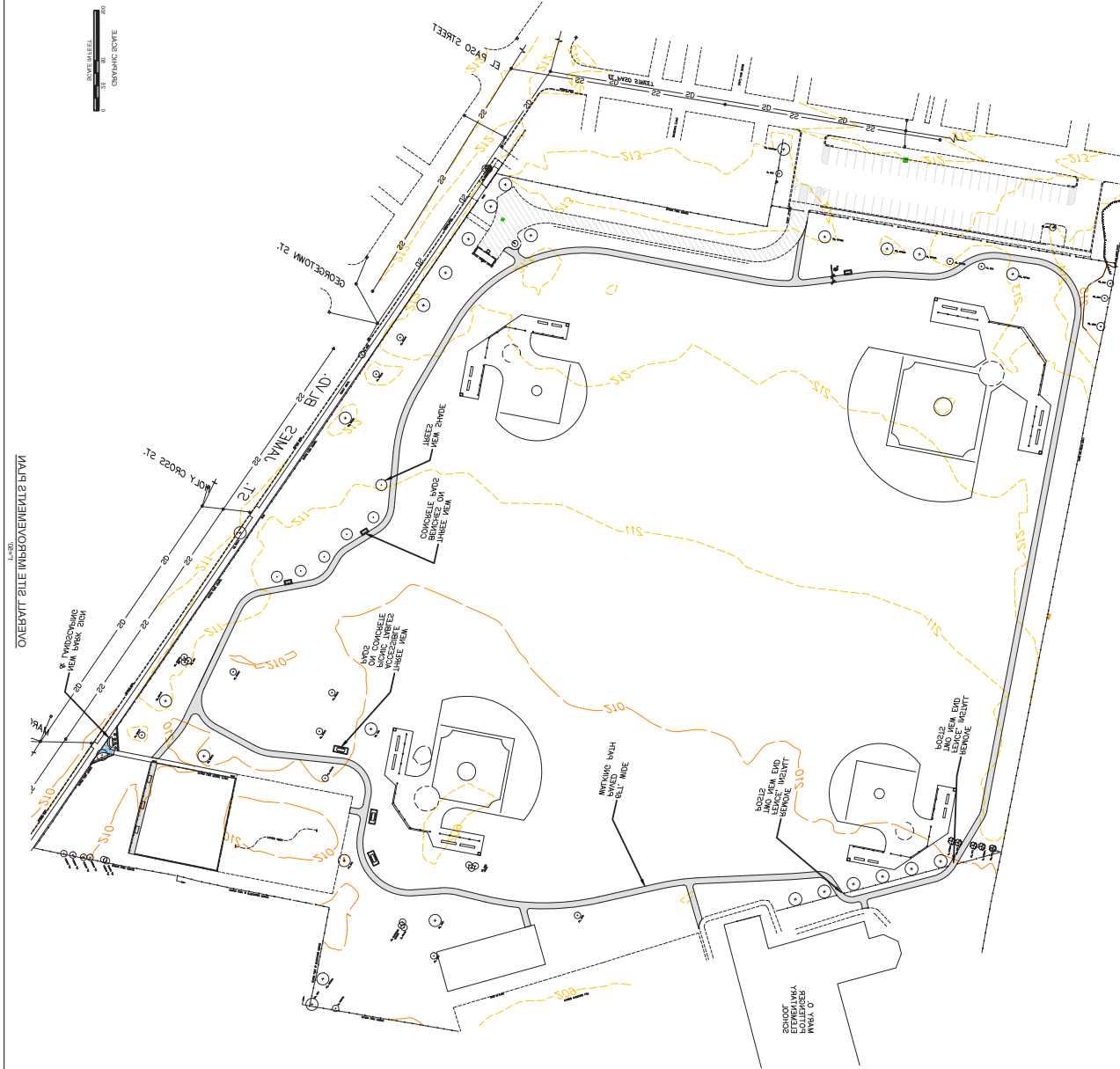
\$ 89,050.00

OPINION OF PROBABLE PROJECT COSTS MARSHALL ROY WALKING PATH

DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	EXTENSION
MOBILIZATION / DEMOBILIZATION / ENG. LAYOUT				
MOBILIZATION / DEMOBILIZATION / ENG. LAYOUT	1	LS	\$10,000	\$10,000
SITE PREP & DEMO				
SEDIMENTATION & EROSION CONTROL	350	LF	\$8	\$2,800
FENCING REMOVE, RELOCATE, AND INSTALL NEW AS NEEDED BEHIND BACKSTOP AND NEW PARK SIGN	1	LS	\$5,500	\$5,500
WALKING PATH (includes earthwork)				
6 FT-BITUMINOUS CONCRETE WALKING PATH	16,860	SF	\$7.00	\$118,020
SITE IMPROVEMENTS (includes earthwork)				
BENCH ON CONCRETE PAD	3	EA	\$2,500	\$7,500
LANDSCAPING ALLOWANCE (PLANT BED AT PARK SIGN AND NEW SHADE TREES)	1	EA	\$8,000	\$8,000
SITE RESTORATION	60,000	SF	\$0.25	\$15,000
			SUB-TOTAL =	\$151,820
			DESIGN & CONSTRUCTION CONTINGENCY (20%±)	\$31,000
			TOTAL CONSTRUCTION=	\$182,820
			ENGINEERING, DESIGN, CONSTRUCTION ADMINISTRATION SERVICES	\$18,000
			SUB TOTAL =	\$200,820
			SAY,	\$200,900
ALL CONSTRUCTION COSTS INCLUDE LABOR AT PREVAILING WAGE RATES, OVERHEAD & PROFIT				

** The Design Contingency is intended to provide for minor Project elements that are undefined at the current level of design yet typically become evident as the design progresses and that may be recommended by the design team and agreed upon by the Owner during the design phase.

SAY, \$200,900





166 ST JAMES BL

3/30/2022 1:27:57

1"=188'

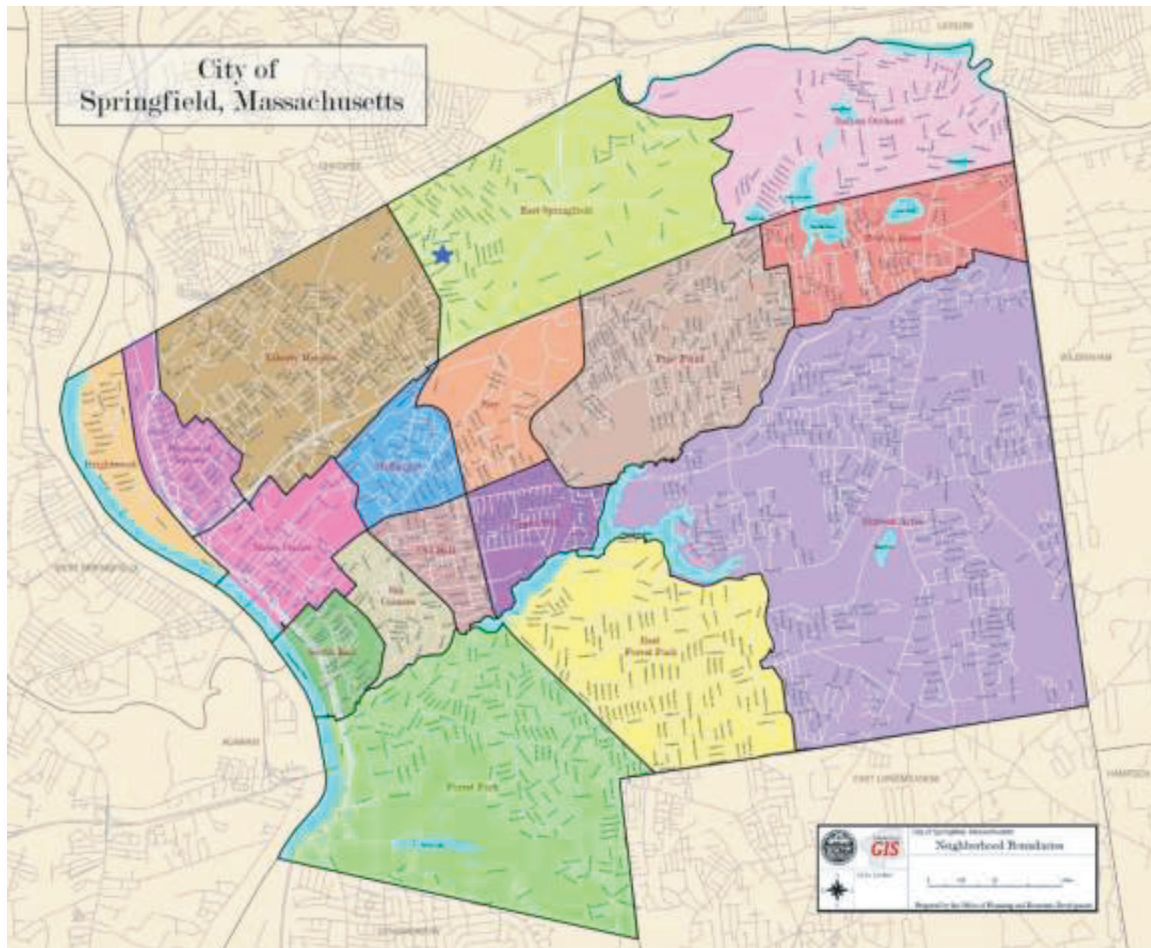
Property Information

Parcel ID	11172-0036
Owner Name	SPRINGFIELD CITY OF
Owner Address1	36 COURT ST
Owner Address2	SPRINGFIELD, MA
Land Area In Square Feet	637,109
Assessed Value	105,300
Historic	
Zoning Name	Open Space



GIS information is provided on these Web Pages as a public resource for general information purposes only. It is used to locate, identify and inventory parcels of land in the City of Springfield for general purposes only and is NOT to be construed or used as a "legal description." Map and parcel information is believed to be accurate but accuracy is not guaranteed. No portion of the information should be considered to be, or used as, a legal document. The information is provided subject to the express condition that the user knowingly waives any and all claims for damages against the City of Springfield that may arise from the use of this data. Information provided on these Web Pages should be verified with the appropriate City department, and reviewed and approved by an attorney or other qualified professional prior to its use for any purpose with potential legal consequences.





Marshall Roy Field for Walking Path Around Perimeter



Additional Field Photo

