



RUSH

Blanket Contract # 20131154

City of Springfield Blanket Contract Tracer Log

INSTRUCTIONS: Upon receipt, please initial and write in the date of receipt on this Tracer form. When your department has approved and signed the blanket contract, please initial and date in the forwarding section and deliver to the next department.

DEPARTMENT	DATE RECEIVED		DATE FORWARDED TO NEXT DEPT.	
	Initials	Date	Initials	Date
Office of Procurement			mg	6/25/2013
Capital Assets	RC	6/25/13	RC	6/25/13
Facilities/Parks	PK	6/26/13	PK	6/26/13
City Comptroller	LC	6/26/13	LC	6/26/13
Law	MP	6/27	MP	6/27
CAFO		6/27		6/27
Mayor	CG	6/27/13	CG	6/27/13
Office of Procurement				

Vendor No.: 981 Blanket Contract Date: 20131154 Blanket Contract Amt.: 750,000.00

Blanket Contract Period: Years: 3 Blanket Contract Expiration Date: 6/25/2016

Bid No.: 13-355

Vendor Name: DRUMMEY ROSANE ANDERSON INC. (DRA ARCHITECTS)

Blanket Contract Purpose: ON-CALL PROFESSIONAL ARCHITECTURAL SERVICES

Requesting Dept.: DCAC – DPBRM/FAC. DIV.

TYPE OF DOCUMENT (Please select at least one):

- New
 Amendment
 Extension
 Renewal



City of Springfield
Office of Procurement
36 Court Street – Room 307
Springfield, MA 01103

June 28, 2013

Drummey Rosane Anderson (DRA Architects)
235 Bear Hill Road, 4th fl
Waltham, MA 02451

ON CALL PROFESSIONAL ARCHITECTURAL SERVICES

Attached please find one (1) finalized copy of your City Contract with the City of Springfield per the above subject.

This enclosed copy is for your records only.

Sincerely,

Maria Gomes
Office of Procurement

Att:1

**AGREEMENT FOR ON-CALL
PROFESSIONAL ARCHITECTURAL SERVICES**

This AGREEMENT, effective as of June 26, 2013, is made between the CITY OF SPRINGFIELD, a municipal corporation with principal offices at 36 Court Street, Springfield, MA 01103, acting by and through its Department of Capital Asset Construction, and the Department of Parks, Buildings and Recreation Management, with the approval of its Mayor (hereinafter the "Owner" or "City"), and **Drumey Rosane Anderson, Inc. (DRA Architects)**, an architectural firm with offices at 235 Bear Hill Road, Fourth Floor, Waltham, MA 02451 (hereinafter the "ARCHITECT").

WITNESSETH:

WHEREAS, the Owner desires to retain an Architect to provide Professional Architectural Services on an on-call basis for various projects throughout the City of Springfield; and

WHEREAS, the ARCHITECT represents that it possesses the necessary knowledge and experience to perform the Work and services herein described; and

WHEREAS, the Architect represents, and understands that the City is relying on such representation, that it has the necessary skills, qualifications, expertise, experience, and equipment to perform the Work and services; and

WHEREAS, the City desires to retain the ARCHITECT on the terms and conditions set forth in this Agreement and ARCHITECT has agreed to accept such terms and conditions;

NOW, THEREFORE, in consideration of the mutual covenants and agreements hereinafter contained, the parties hereto do hereby agree as follows:

ARTICLE I. SCOPE OF SERVICES

A. ARCHITECT agrees to furnish OWNER with general architectural services, as described in the City's Request for Proposals which is attached hereto as Exhibit A, and the ARCHITECT'S Proposal attached hereto as Exhibit B, which exhibits are incorporated herein by reference, upon request by the City, on an "on call" basis. The services may include but are not limited to:

1. Consultation and advice;
2. Assessment of existing facilities and feasibility studies;
3. Schematic recommendations and design for repairs;
4. Environmental assessments and impact statements;
5. Opinions of probable construction cost;
6. Schematic, Design Development and Construction Document, drawings, specifications and Construction bidding documents
7. Assistance in securing construction bids and in awarding contracts;
8. Administering and observing construction;
9. Arranging for testing of materials and equipment;
10. Assistance in start-up, assessment of capacity, and operation of facilities;
11. Rehabilitation, renovation and capital projects for municipal buildings; and
12. Expert testimony.
13. Field investigation and engineering data collection
14. Engineering reports
15. Preparation of operation and maintenance manuals
16. Making appraisals and rate studies

17. Value engineering

B. The Architect's Services on a particular project may include the following tasks, which will be detailed in the specific written Project Order from the City to the Architect:

1. *Studies, Field Investigations and Reports*

- a. All studies and field investigations to be made by Architect will include an evaluation and report on the condition of the existing facilities with recommendations for renovation, repair, treatment, or replacement in accordance with the project and objectives.
- b. Field investigation must be completed as soon thereafter as weather permits.
- c. The Architect will provide all of the staff necessary to conduct the study.
- d. All final reports of any study shall include conclusions and recommendations with cost estimates and the original and two (2) copies of the report shall be submitted to:

Department of Capital Asset Construction
Attn. Rita Coppola
City of Springfield
36 Court Street, Room 312
Springfield, MA 01103

2. *Preparation of Plans and Specifications*

- a. Architect will prepare plans and specifications, a complete project budget and schedule, and bid documents, and will assist as requested in the preparation of all contracts and other documents required by the Owner and the City's Purchasing Department. Architect will review and advise Owner regarding the evaluation of bidders and bids.
- b. The Architect shall attend any and all meetings as requested by Owner.
- c. Construction bids must be received at a date to be mutually agreed upon.
- d. The Architect will meet all other requirements as specified in the Contract Documents.

3. *Contract Administration*

- a. Architect will provide Construction Administration Services during period of repairs and modifications to facilities. The number of visits shall be specified in the Project Order for each project and will be based on the duration of the construction schedule.
- b. The Architect shall visit the site(s) at intervals appropriate to the stage of construction to become generally familiar with the progress and quality of the work completed and to determine, in general, if the work is being performed in accordance with the Contract Documents. The Architect shall not be required to make exhaustive or continuous on-site inspections to check the quality or quantity of the work. On the basis of on-site observations, the Architect shall keep the Owner informed of the progress and quality of the Work, and shall endeavor to guard the Owner against defects and deficiencies in the Work.
- c. The Architect shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures or for safety precautions and programs in connection with the work, since these are solely the Contractor's responsibility under the Contract for Construction. The Architect shall keep the Owner informed of the Contractor's compliance with the schedule and of any failure of the Contractor to carry out the Work in accordance with the Contract Documents.

- d. The Architect shall at all times have access to the Work wherever it is, in preparation or progress.
- e. Based on the Architect's observations and evaluations of the Contractor's Applications for Payment, the Architect shall review and certify the amounts due the Contractor.
- f. The Architect certification for payment shall constitute a representation to the Owner, based on the Architect's observations at the site(s) and on the data comprising the Contractor's Application for Payment, that the work, to the best of the Architect's knowledge, information and belief, has progressed to the point indicated and that the quality of the work is in accordance with the Contract Documents. The issuance of a Certificate for Payment shall not be a representation that the Architect has:
 - 1. Made exhaustive or continuous on-site inspections to check the quality or quantity of the work;
 - 2. Reviewed construction means, methods, techniques, sequences or procedures;
 - 3. Ascertained how or for what purpose the Contractor has used the money previously paid on account of the Contract sum.
- g. The Architect shall have authority to reject work which does not conform to the Contract Documents and will have authority to require additional inspection or testing of the work whenever, in the Architect's reasonable opinion, it is necessary or advisable for the implementation of the intent of the Contract Documents.
- h. The Architect shall review and approve or take other appropriate action upon Contractor's submittals such as Shop Drawings, Product Data and Samples, but only for conformance with the plans, specifications, and Contract Documents. The Architect's action shall be taken with such reasonable promptness as to cause no delay. When professional certification of performance characteristics of materials, systems or equipment is required by the Contract Documents, the Architect shall be entitled to rely upon such certification to establish that the materials, systems or equipment will meet the performance criteria required by the Contract Documents.
- i. The Architect shall prepare Change Orders and Construction Change Directives, with supporting documentation and data, if authorized or confirmed in writing by the Owner, for the Owner's approval and execution in accordance with the Contract Documents. The Architect may authorize minor changes in the Work not involving an adjustment in the Contract Sum or an extension of the Contract Time which are not inconsistent with the intent of the Contract Documents. Such approvals must be done in writing and copies provided to the Owner.
- j. The Architect shall conduct inspections to determine the dates of substantial completion and final completion and shall issue a final Certificate of Payment.
- k. The Architect shall interpret and decide matters concerning performance of the Contractor under the requirements of the Contract Documents on written request of either the Owner or the Contractor. The Architect's response to such requests shall be made with reasonable promptness and within any time limits agreed upon.
- l. The Architect shall prepare a monetized punch list and advise the Owner of any items of work which are incomplete and defective. The Architect shall also obtain all warranties related to the work and provide the same to the Owner.

C. The ARCHITECT may be required to accomplish projects which require special expertise and/or are too large for execution by the OWNER, which will require the ARCHITECT to engage the services of consultants, including but not limited to:

1. Mechanical Engineer (HVAC/Plumbing/Fire Protection);
2. Electrical Engineer;
3. Structural Engineer;
4. Civil Engineer.
5. Hazardous materials consultant
6. Architectural Engineering
7. Aerial Surveys
8. Construction Inspection and Survey
9. Construction Management
10. Environmental Science and Engineering
11. Foundation Design
12. Geographic Information Systems
13. Land Surveying
14. Landscape Architecture
15. Pavement Management
16. Traffic Engineering

D. *Project Orders*: The work is to be accomplished under a series of definitive written Project Orders which will identify the work/tasks to be accomplished; the limit of compensation for each Project Order; and the schedule for performing the scope of service. **The City shall not be liable for services or work that is not requested by an authorized written Project Order.**

1. The procedure for implementing individual Project Orders shall be as follows:

a. THE OWNER shall notify the ARCHITECT of the specific Project(s) to be performed, whereupon the ARCHITECT and the OWNER shall mutually formulate a Scope of Services for each Project Order.

b. The ARCHITECT shall prepare a written proposal ("Proposal") for the project stating:

- (i) The Scope of Services;
- (ii) The proposed schedule for completion of the project, including schedule for design, bidding and construction;
- (iii) The estimated staffing, number of man hours for each, direct labor costs and other direct costs (reimbursable expenses) associated with the accomplishment of the Project Order;
- (iv) An estimated Lump Sum Not to Exceed Fee for the Specific Project Order, supported by a list of tasks and the estimated cost for each task identified, listing job classifications, man hours required, including the costs of the services to be provided by any consultants to the ARCHITECT;
- (v) A detailed description and estimate of Direct Expenses the Architect will incur on the Project;
- (vi) A list of any materials or information required from the OWNER to complete the Project Order Scope of Services.
- (vii) All matters that should be included in a Project Order
- (viii) Unless otherwise noted, the original and five (5) copies of the proposal shall be submitted to Rita, Coppola, Director, at the Department of Capital Asset Construction ("Department"). Original signatures must appear on all copies of the proposal submitted.

c. The OWNER will review the Architect's proposal, and if approved by the Owner, the agreed upon terms and provisions shall be prepared by the Owner in a Project Order format (using the format attached hereto as Appendix A), each of which shall be an amendment to this Agreement and signed

by all necessary parties listed on the signature page of this Agreement, or their lawful successors in title or office.

d. No work is authorized on the Project Order until the Project Order has been fully executed and the Architect has received a Notice to Proceed from the OWNER for the specific project. Any work performed by the Architect prior to receiving such Notice to Proceed shall be at the Architect's sole risk and expense. No work on the final design of any project shall be performed by the ARCHITECT without the prior written authorization of the OWNER.

e. All work done by the Architect must comply with federal, state, and local laws, codes and regulations.

2. Information to be included in the Project Order:

a. Cost Information: The Project Order shall include the agreed-upon Lump Sum Not to Exceed Fee along with an hourly rate fee schedule for each of the job classifications that will be assigned to the project. (Individual employee salaries are not required.) A summary, by task, of the "man hours" projected for each job classification to be assigned to the project shall also be included. The work associated with the project shall be divided into various project tasks, along with the estimated cost for each task identified.

i) The Project Order shall contain a statement that the hourly rate fee schedule shall remain valid for the duration of the particular project, and the rates shall be those set forth in the Architect's "Rate Schedule List" attached hereto as Exhibit C, and incorporated herein by reference.

ii) The Project Order shall contain a statement that increases or decreases in the scope of the project may result in an adjustment to the approved Lump Sum Not to Exceed fee. Authorization to increase the approved Lump Sum fee will not be considered unless it can be clearly established that actual work is required beyond the currently approved scope of work. The Lump Sum Not to Exceed fee for the project may not be exceeded without prior written authorization from the OWNER, and a written amendment to this Agreement signed by all parties.

b. Project Schedule: The Project Order shall contain a time schedule in bar graph form from the notice to proceed to the Architect, through the completion of the various tasks including but not limited to design, bidding, construction, commissioning, and warranty period.

c. Approval for Final Design: The Project Order shall contain a statement requiring that the Architect obtain written approval from the OWNER prior to proceeding into the Final Design phase.

d. Organization Chart: The ARCHITECT shall include a copy of the proposed Organization Chart for the Project for the OWNER'S approval. The Organization Chart shall delineate the names, titles, and job duties of all his employees as well as any sub-consultants/ subcontractors responsible for performance under the Project. Also to be included are individual resumes of such employees setting forth education and other qualifications for their denoted positions.

e. Architect's Project Coordinator: The ARCHITECT shall designate in writing one person for each Project who, on his behalf, shall be responsible for directing and coordinating all of the services to be rendered by the ARCHITECT under the Project. Such designee shall be subject to the approval of the OWNER based on the experience and professional licensing requirements. Moreover, OWNER reserves the right to approve all personnel assigned to the Project irrespective of such designee's scope of responsibility or project performance.

- f. Approach: A description of the Architect's proposed approach and methods of operation for accomplishing this work. Include a statement that all work on the project shall be performed in accordance with the provisions in this document unless otherwise noted.

ARTICLE II. TERM OF AGREEMENT

- A. Year 1: The first year ("Year 1") of this Agreement shall commence on June 26, 2013 and shall end on June 25, 2014, unless earlier terminated in accordance with this Agreement.
- B. Options to Extend: The OWNER in its sole discretion shall have the option to extend this Agreement for two (2) additional 12-month terms, with total contract duration not to exceed three (3) years.

ARTICLE III. COMPENSATION

A. Compensation by the OWNER to the ARCHITECT will be based on a Lump Sum Not to Exceed Fee for each Project, as set forth in the approved Project Order. All of the City's obligations under this Contract shall be subject to prior appropriation of the funds for such obligation. The Architect does not have the authority to bind the City to any financial obligation. The fee for each project shall be calculated by the Architect using the Rates set forth on the Architect's Rate Schedule List attached hereto as Exhibit C.

B. BUDGET: The City's maximum liability under this Agreement for Year 1 shall be SEVEN HUNDRED FIFTY THOUSAND and 00/100 DOLLARS (\$750,000.00). Each Project Order will be executed as a written amendment to this Agreement and will contain a Not to Exceed Fee for that Project, which shall be subject to appropriation.

C. The ARCHITECT shall complete the work on assigned projects within the project budget and will keep OWNER informed of progress toward that end so that the budget or work effort can be adjusted if found necessary.

D. Definitions:

- i) DIRECT SALARIES: Direct Salaries are the amount of wages or salaries paid Architect's employees for work directly performed on the PROJECT, exclusive of all payroll-related taxes, payments, premiums, and benefits. The Architect will not be allowed to mark-up direct salaries.
- ii) DIRECT EXPENSES: Direct Expenses are those costs incurred directly for the PROJECT, including laboratory tests and analyses, long-distance telephone, printing; binding and reproduction charges, and excluding transportation costs (unless authorized by owner) and meals. Reimbursement for Travel Expenses (if authorized) will be for actual charges and will not be marked up by Architect. For all other approved direct expenses, Architect may add a 5% mark-up for administration.

All reimbursable expenses require advance approval from the City prior to any expenditure, and backup documentation supporting each expense must be submitted with invoices.

IV. TERMS OF PAYMENT

A. PROGRESS PAYMENTS FOR DESIGN SERVICES. It is anticipated that progress payments for each Project Order shall be made to the ARCHITECT monthly, or such longer period represented in ARCHITECT'S invoice based on actual work performed or services rendered for the applicable period. The ARCHITECT

shall not be paid more for any Project Order at any time than would be due on a percentage of completion basis with respect to that Project Order as determined by the OWNER.

1) The OWNER need not process payment unless the ARCHITECT submits invoices meeting the following conditions:

a) Proper Invoice: In addition to any other requirement set forth in this contract with respect to what constitutes a proper invoice or for the ARCHITECT to be entitled to receive payment, the ARCHITECT'S **ORIGINAL** invoice, in triplicate, must set forth

i) A detailed description of the services performed and expenses incurred on each task set forth in the Project Order, listed dates of service and time expended for each job classification;

ii) That portion of the contract price related to such payment less any deductions, such as retainage, required pursuant to the terms hereof.

iii) The purchase order number.

iv) Should the invoice not be calculated correctly, such as not taking into account retainage as a deduction, the OWNER may either reject the invoice or treat the invoice as proper only to the extent of the correct calculation of the amount thereof.

v) The invoice is to be delivered to

Rita Coppola, Director
Department of Capital Asset Construction
36 Court Street, Room 312
Springfield, MA 01103

b) Supporting Documentation: In addition to any other requirement set forth in this contract with respect to what supporting documentation must accompany an invoice, the following documents must be attached to any invoice submitted by the ARCHITECT:

i) Technical Salaries. Actual time spent and hourly rates within each job classification. (Any overtime or premium time must be approved in advance by the OWNER).

ii) Direct Out-of-Pocket Expenses. A summary showing all charges that are actual and are in conformity with the contract and have not previously been charged. In addition, copies of paid invoices are required. Only those out-of-pocket expenses included in the applicable Project Order and the budget for the Project shall be reimbursable to the ARCHITECT.

iii) Such other supporting documentation as the sub-consultants' payment forms and support, or similar, as required by Owner.

iv) For projects requiring payment upon milestones of performance, a certificate, or equivalent document, that the milestone has been achieved.

2) Payment will be determined according to the approved Lump Sum Not to Exceed Fee set forth in the Project Order, based on work performed and invoices approved by the Owner. Concise progress reports must be submitted with each payment request stating work completed and the status of the various project tasks. Payment requests shall correspond directly with the project tasks as outlined in the proposal and Project Order. The following provisions shall be applicable to these payments:

(i) Progress payments will not exceed ninety-five percent (95 %) of the total Lump Sum Not to Exceed Fee.

- (ii) The remaining five percent (5 %) of the Lump Sum Not to Exceed Fee will be paid following the Department's final acceptance of all work on the particular Project Order by the Architect.
- (iii) At such time that either the payment request or the actual work completed reaches fifty percent (50%) of the Lump Sum Not to Exceed Fee for the particular Project, the ARCHITECT and the OWNER shall meet to review the project status and projected completion schedule.
- (iv) The following statement is to be included on all invoices:

"I certify that the amount of this invoice is just and correct and in accordance with the terms of the contract, and payment thereof has not been previously received."

Signature: _____

Date: _____

ARTICLE V. OBLIGATIONS OF THE ARCHITECT

A. ARCHITECT'S Representations: By entering into this Agreement with the OWNER, the ARCHITECT represented and warrants the following:

- 1) That the Architect is experienced in and competent to perform the type of work required;
- 2) That the Architect is financially solvent, able to pay his debts as they mature, and possesses sufficient working capital to initiate and complete the work required under the Agreement;
- 3) That the Architect is familiar with all Federal, State, County, Municipal and departmental laws, ordinances, permits, regulations and resolutions applicable to its work which may in any way affect the work of those employed therein, including but not limited to any special acts relating to the work or any part thereof,
- 4) That such temporary and permanent work required by the Contract which is to be done by the Architect will be satisfactorily performed;
- 5) That the Architect will fully comply with all requirements in the Agreement;
- 6) That the Architect will perform the work consistent with sound Architectural practice, good workmanship, and sound business practices, and in the most expeditious and economical manner consistent with such standards and OWNER'S interests.
- 7) That the Architect will furnish efficient business administration and experienced management and an adequate supply of employees at all times;
- 8) That the Architect will complete the work within the Project/Task Time, milestones, and price unless adjusted by agreement of the parties hereto.
- 9) The ARCHITECT shall comply and all design work shall conform to all applicable and current additions or revision of Massachusetts Statewide Building Codes.

B. SUBSURFACE INVESTIGATIONS

In soils, foundation, groundwater, and other subsurface investigations, the actual characteristics may vary significantly between successive test points and sample intervals and at locations other than where observations, explorations, and investigations have been made. Because of the inherent uncertainties in subsurface evaluations, changed or unanticipated underground conditions may occur that could affect total PROJECT cost and/or execution.

C. ARCHITECT'S PERSONNEL AT CONSTRUCTION SITE

The presence or duties of the Architect's personnel at a construction site, whether as onsite representatives or otherwise, do not make the ARCHITECT or its personnel in any way responsible for those duties that belong to the OWNER and/or the construction contractors or other entities, and do not relieve the construction contractors or any other entity of their obligations, duties and responsibilities, including, but not limited to, all construction methods, means, techniques, sequences and procedures necessary for coordination and completing all portions of the construction work in accordance with the Contract Documents and any health or safety precautions required by such construction work. Unless

specifically contracted for such services in this Contract or any applicable Project Order, the ARCHITECT and its personnel have no authority to exercise any control over any construction contractor or other entity or their employees in connection with their work or any health or safety precautions and have no duty for inspecting, noting, observing, correcting or reporting on health or safety deficiencies of the construction contractor or other entity or any other persons at the site except Architect's own personnel. The ARCHITECT shall provide personnel acceptable to OWNER at each construction site, at all times during which any work is being undertaken, and said personnel shall possess the specific experience and expertise in the given discipline or area of the project being performed at any given time.

D. OPINIONS OF COST, FINANCIAL CONSIDERATIONS, AND SCHEDULES

In providing opinions of cost, financial analyses, economic feasibility projections, and schedules for the PROJECT, the ARCHITECT will exercise its best judgment based on its experience. When the OWNER requires the ARCHITECT to prepare quantity and material take-offs and/or opinions of cost from plans and specifications that are less than 100 percent complete, the ARCHITECT will not be responsible for any and all loss, liability or claims resulting from the incompleteness. Notwithstanding this provision, OWNER hereby reserves the unconditional right to withhold any payment or any portion thereof as it determines in its sole discretion, as representative of the value of any work the OWNER deems to be incomplete, in error, or otherwise not reasonably satisfactory to the OWNER or not completed in accordance with the terms of this Contract, and to retain such amounts until corrective work is completed.

E. CONSTRUCTION PROGRESS PAYMENTS

Recommendations by the ARCHITECT to the OWNER for periodic construction progress payments to the construction contractor on a particular project will be based on the Architect's knowledge, information, and belief from actual observation and inspection that the work has progressed to the point indicated. Such recommendations shall indicate that the ARCHITECT has made an inspection of the work that is customary in the industry and consistent with standard industry practices and that continuous and detailed examinations have been made by the ARCHITECT to ascertain that the construction contractor has completed the work in exact accordance with the contract documents; that the final work will be acceptable in all respects; that the ARCHITECT has made an examination to ascertain how or for what purpose the construction contractor has used the moneys paid; that title to any of the work, materials, or equipment has passed to OWNER free and clear of liens, claims, security interests, or encumbrances; or that there are not other matters at issue between OWNER and the construction contractor that affect the amount that should be paid.

F. RECORD DRAWINGS

Record drawings, if required, shall be prepared in accordance with standards that are customary in the industry and upon survey, actual observation and inspection; and the ARCHITECT shall indicate the standards that are customary in the industry, and are in compliance with and representative of the exact locations, type of various components, or exact manner in which the PROJECT was finally constructed.

G. ACCESS TO ARCHITECT'S ACCOUNTING RECORDS

1) Right to Audit: The Architect shall maintain books, records, and accounts of all costs in accordance with generally accepted accounting principles and practices, but not less than a minimum period of six (6) years from the date of completion of the work. The OWNER or its authorized representative shall have the right to audit the books, records, and accounts of the ARCHITECT under any of the following conditions:

- a) If the Contract is terminated for any reason in accordance with the provisions of this Agreement, in order to arrive at equitable termination costs;
- b) In the event of a disagreement between the ARCHITECT and the OWNER regarding the amount due the ARCHITECT under the terms of this Contract.
- c) To check or substantiate any amounts invoiced or paid which are required to reflect the costs of the ARCHITECT, or the Architect's efficiency or effectiveness under this Contract or in connection with extras, changes, additions, back charges, or other, as may be provided for in this Contract; and/or
- d) If it becomes necessary to determine the Owner's rights and the Architect's obligations under the Contract or to ascertain facts relative to any claim against the ARCHITECT which may result in a charge against the OWNER

These provisions for an audit shall give the OWNER unlimited access during normal working hours to the Architect's books and records; under the conditions stated above.

H. ARCHITECT'S INSURANCE

The ARCHITECT will maintain at a minimum throughout this AGREEMENT the following insurance:

- 1) Worker's compensation and employer's liability insurance as required by the Commonwealth of Massachusetts.
- 2) Comprehensive automobile and vehicle liability insurance covering claims for injuries to member of the public and/or damages to property of others arising from use of motor vehicles, including onsite and offsite operations, and owned, non-owned, or hired vehicles, with not less than \$1,000,000 combined single limits.
- 3) Commercial general liability insurance covering claims for injuries to members of the public or damage to property of others arising out of any covered negligent act or omission of the ARCHITECT or of any of its employees, agents, or subcontractors, with not less than \$1,000,000 combined single limits.
- 4) Professional liability insurance of not less than \$ 2,000,000.

OWNER will be named as an additional insured with respect to liabilities hereunder in insurance coverage's identified in items ".2" and "3", and ARCHITECT waives subrogation against OWNER as to said policies. The policies will provide that they will not be cancelled without 30 days prior notice to the City.

All insurers must be authorized to do business in Massachusetts.

I. ASBESTOS OR HAZARDOUS SUBSTANCES.

If asbestos or unanticipated hazardous substances in any form are encountered or suspected, the ARCHITECT shall immediately notify the OWNER and shall stop its own work in the affected portions of the PROJECT to permit testing and evaluation of the problem. If asbestos is suspected, the ARCHITECT shall, upon the request of OWNER, undertake all steps required in the reporting process applicable to such notices and accept total responsibility to contact all regulatory agencies and in identifying asbestos testing laboratories and demolition/removal contractors or Consultants, and all other required remedial efforts. If asbestos is confirmed, the OWNER may engage a specialty Consultants or contractor to study the affected portions of the work and perform all remedial measures. If unanticipated hazardous substances other than asbestos are suspected, the ARCHITECT shall conduct tests as directed by the OWNER to determine the extent of the problem and to perform the necessary studies and recommend the necessary remedial measures at an additional fee to be negotiated.

J. LITIGATION ASSISTANCE

The ARCHITECT'S Scope of Services includes required or requested assistance to support, prepare, document, bring, defend or assist in litigation undertaken or defended by the OWNER. All such services required or requested of the ARCHITECT, except for suits or claims between the parties to this AGREEMENT or suits or claims brought by third parties against ARCHITECT, will be reimbursed as mutually agreed, and payment for such services shall be in accordance with this Agreement.

ARTICLE VI. OBLIGATIONS OF THE OWNER

A. OWNER-FURNISHED DATA

The OWNER may provide to the ARCHITECT all technical data in the OWNER'S possession, including, but not limited to, previous reports, maps, surveys, borings, and all other information relating to the Architect's services on the PROJECT. ARCHITECT shall take all such steps as are customary in the industry to independently verify the accuracy of any such information received as OWNER cannot guarantee the accuracy, timeliness, and completeness of the information provided by the OWNER may, where reasonable, rely upon the accuracy, timeliness, and completeness of the information provided by the OWNER. Nothing in this paragraph is meant to diminish the obligations of the ARCHITECT under this contract.

B. ACCESS TO FACILITIES AND PROPERTY

The OWNER will make its facilities accessible to ARCHITECT as required for Architect's performance of its services.

C. ADVERTISEMENTS, PERMITS, AND ACCESS

Unless otherwise agreed to in the Scope of Services, the OWNER will obtain, arrange, and pay for all advertisements for bids and permits required by local, state, province, or federal authorities; and land, easements, right-of-way, and access necessary for the Architect's services.

D. TIMELY REVIEW

The OWNER may examine the Architect's studies, reports, sketches, drawings, specifications, proposals, and other documents; and may obtain advice of an attorney, insurance counselor, accountant, auditor, and other Consultants as OWNER deems appropriate; and render in writing decisions required of OWNER in a timely manner.

E. PROMPT NOTICE

The OWNER will give prompt written notice to ARCHITECT whenever OWNER observes or becomes aware of any development that affects the scope of timing of Architect's services, or any defect in the work of the ARCHITECT or construction contractors.

- F. DISPUTES:** The City shall decide on all matters of contract dispute as raised by the ARCHITECT, except such matters which this contract states are the duty of the ARCHITECT to determine.

ARTICLE VII. TERMINATION

A. Termination of Contract by the OWNER for Cause:

If, through any cause, the ARCHITECT shall fail to fulfill in a timely and proper manner his obligations under this contract, or if the ARCHITECT shall violate any of the covenants, agreements, or stipulations of this contract, the OWNER shall thereupon have the right to terminate the contract, by specifying the effective date thereof in writing, at least five (5) days before the effective date of such termination. In such event, all finished or unfinished documents, data, studies, surveys, drawings, maps, models, and reports prepared by the ARCHITECT under this contract shall, at the option of the OWNER, become its property, and the ARCHITECT shall be entitled to receive just and equitable compensation for satisfactory work competed under authorized Project Orders prior to such termination.

B. Termination by OWNER for Convenience:

OWNER hereby expressly reserves the right to terminate this Contract without cause and in its sole discretion and convenience, upon providing thirty (30) days written notice to ARCHITECT.

C. Termination for Non-Appropriation:

In the event sufficient funds are not appropriated to satisfy the OWNER's obligations under this Agreement or any Project Order, the OWNER will give the ARCHITECT notice of the same, and this Agreement and any and all Project Orders which are not supported by a sufficient appropriation of funds shall terminate automatically.

D. Remedies of the OWNER: In addition to the right to terminate the contract, the OWNER shall also have the right to secure substitute services at the expense of the ARCHITECT, require the ARCHITECT to perform the promised services, or withhold further payment from the ARCHITECT until the services are performed.

E. Suspension, Delay or Interruption of Work: The OWNER may suspend, delay, or interrupt the services of the ARCHITECT for the convenience of the OWNER. In the event of force majeure or such suspension, delay, or interruption, the ARCHITECT may request, and if the parties mutually agree, an equitable

adjustment in the PROJECT schedule, and/or the ARCHITECT'S compensation, will be made pursuant to a written amendment to this Agreement signed by all parties hereto.

ARTICLE VIII. INDEMNIFICATION AND ATTORNEY'S FEES

A. The ARCHITECT shall indemnify, defend (with counsel acceptable to the OWNER), and hold the OWNER harmless from and against claims, liabilities, suits, loss, cost, expense, and damages to the extent arising from any negligent and/or intentional act or omission of the ARCHITECT, its employees, officers, agents, subcontractors and affiliates, in performance of the work and services pursuant to this contract. Such indemnification shall include, but not be limited to, claims of breach of contract or warranty, fault, tort, including negligence, strict liability, statutory or regulatory violations.

B. Attorney's Fees and Other Expenses: In the event the ARCHITECT brings a claim against the OWNER, or any claim is brought against the OWNER arising out of ARCHITECT'S work under this Agreement, and no adverse finding by the court is made against the OWNER as a result of such claim, the ARCHITECT will reimburse the OWNER for all costs and expenses and attorney's fees associated with defending such claim.

ARTICLE IX. AMENDMENTS

Any change to the Architect's cost of or time required for performance of the services must be made through a written amendment to this AGREEMENT signed by all parties hereto. If deemed expedient, the OWNER may decrease the scope of work without affecting enforcement of this contract. If the work is not performed, the ARCHITECT and the OWNER shall mutually agree upon the credit due to OWNER based on the reasonable value of the work deleted.

ARTICLE X. GENERAL PROVISIONS

A. REUSE OF PROJECT DOCUMENTS

All designs, drawings, specifications, documents, and other Work Products of the ARCHITECT are instruments of service for this PROJECT whether the PROJECT is completed or not are the property of the OWNER. The ARCHITECT does not warrant or represent that any Work Products are suitable for use on any project other than this project, and that any such reuse without specific written authorization by the ARCHITECT will be at the sole risk of the OWNER.

B. FORCE MAJEURE

The ARCHITECT and the OWNER shall not be responsible for damages or delay in performance caused by acts of God, strikes, lockouts, or events within the exclusive control of the other party.

C. NO THIRD PARTY BENEFICIARIES

This AGREEMENT gives no rights or benefits to anyone other than the OWNER and ARCHITECT and has no third party beneficiaries.

D. ASSIGNMENT

Neither party will assign all or any part of this AGREEMENT without the prior written consent of the other party.

E. INTERPRETATION

Releases from indemnities against, limitations on, and assumptions of liability and limitations on remedies expressed in this AGREEMENT shall apply even in the event of breach of contract or warranty, fault, tort including negligence, strict liability, statutory, or any other cause of action (except for willful or reckless disregard of obligations) of the party released or indemnified, or whose liability is limited or assumed, or against whom remedies are limited. Party, as used herein, includes the named parties, their officers, employees, agents, subcontractors, and affiliates.

F. **JURISDICTION AND VENUE:**

This is a Massachusetts Contract. The law of the Commonwealth of Massachusetts shall govern the validity of this AGREEMENT, its interpretation and performance, and any other claims related to it. Any actions resulting from the interpretation or performance of or related in any way to this AGREEMENT shall be brought only in the Superior Court of Hampden County, Massachusetts, or the United States District Court for the District of Massachusetts, sitting in Springfield, Massachusetts.

G. **SEVERABILITY AND SURVIVAL**

If any of the provisions contained in this AGREEMENT are held for any reason to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability will not affect any other provision, and this AGREEMENT shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

H. Safeguarding of Information: Any materials given to or prepared by the ARCHITECT under this contract shall not be sold or otherwise made available to any individual or organization without prior approval of the OWNER.

I. Nondiscrimination: During the performance of this contract, the ARCHITECT agrees as follows:

(a) The ARCHITECT will not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin, except where religion, sex, or national origin is a bona fide occupational qualification reasonably necessary to the normal operation of the ARCHITECT. The ARCHITECT agrees to post in conspicuous places, available to employees and applicants for employment, notices setting forth the provisions of this nondiscrimination clause.

(b) The ARCHITECT, in all solicitations or advertisements for employees placed by or on behalf of the ARCHITECT, will state that such ARCHITECT is an equal opportunity employer.

(c) Notices advertisements, and solicitations placed in accordance with federal law, rule, or regulation shall be deemed sufficient for the purpose of meeting the requirements of this provision.

(d) The ARCHITECT will include the provisions of paragraphs (a), (b) and (c) above in every subcontract or purchase order so that the provisions will be binding upon every subcontractor or vendor.

J. Conflict of Interest:

- 1) Upon the request of any authorized agent of the OWNER as a prerequisite for the payment pursuant to the terms of this contract, the ARCHITECT shall furnish to the OWNER a statement, under oath, that no member of his or her immediate family, including spouse, parent or children, or any other officer or employee of the City of Springfield or any member or employee of a Commission, Board, or Corporation controlled or appointed by the City of Springfield has violated conflicts of interest laws or received or has been promised, directly or indirectly, any financial benefit, by way of fee, commission, finder's fee, or in any other manner, re-numeration arising from or directly or indirectly related to this contract.
- 2) Consultant covenants that it has no interest, nor shall it acquire any interest, directly or indirectly, which would conflict in any manner or degree with the performance of the services hereunder.
- 3) No member, officer or employee of the City, or its designees or agents, no member of the governing body of the City, and no other public official of the City who exercises any functions or responsibilities with respect to the performance of this Agreement, during his or her tenure, shall have any interest, direct or indirect, in this contract, or proceeds thereof, for the work to be performed under this Agreement in violation of the provisions

of Chapter 268A of the General Laws.

- 4) To the extent applicable, the Consultant agrees to comply with the provisions of Mass. Gen. Laws ch. 268A, as amended by Chapter 20 of the Acts of 2009 ("Act"). To the extent that certain of its key employees providing services to the City may be considered "municipal employees" or "special municipal employees" under Mass. Gen. Laws ch. 268A, sec. 1(g) or 1(n), such employees of the Consultant may be required to complete and provide certification of compliance with the State Ethics Commission online training requirements. Information concerning these requirements is available on the State Ethics Commission website (www.mass.gov/ethics), or by calling the Commission's Legal Division at 617-371-9500.

K. Prohibition Against Contingent Fees: The ARCHITECT by entering into this Agreement certifies that it has not employed any company or person other than a bona fide employee working for it to secure this agreement and that it has not paid or agreed to pay any person, company or corporation, individual or firms any favor, commission, percentage, gift, or any other consideration contingent upon or resulting from the award of making this or any other agreement. The Architect understands that in the event of a breach or violation of the provision, the OWNER shall have the right to terminate this or any other agreement with our firms or individual without liability and at its discretion, to deduct from the contract price or otherwise recover, the full amount of such fee, commission, percentage, gift or consideration.

L. The OWNER retains the right to procure similar Architectural services outside of this Agreement if it deems it to be in its best interest.

M. Entire Agreement: This AGREEMENT, including its Attachments and Schedules, constitutes the entire AGREEMENT, supersedes all prior written or oral understandings, and may only be changes by a written amendment executed by both parties. The following Attachments and Schedules are hereby made a part of this AGREEMENT: Attachment A - Sample Project Order Format.

ARTICLE XI. NOTICES

Notices to the parties under this Agreement shall be sent to the following addresses unless a party specifically notifies the other party in writing that notices should be sent to a different person or address.

The City: Rita Coppola, Director
Department of Capital Asset Construction
36 Court Street, Room 312
Springfield, MA 01103

Patrick Sullivan, Executive Director
Parks, Building and Recreation Management Department
200 Trafton Road
Springfield, MA 01108

With a copy to:

City Solicitor
City of Springfield Law Department
36 Court Street, Room 210
Springfield, MA 01103

The Consultant:

Carl Franchesci, AIA, Principal
Drummey Rosane Anderson, Inc. (DRA Architects)
235 Bear Hill Road, Fourth Floor

Waltham, MA 02451

Such address may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

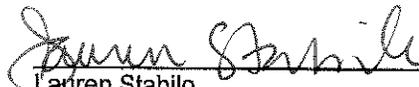
All notices and other communications hereunder shall be in writing, except as herein specifically provided, and shall be deemed to have been given when either received in person or mailed by first class mail postage prepaid or other delivery service, including overnight delivery, to the intended recipient hereof at its address shown above or to such other address as such intended recipient may specify in a notice pursuant to this section.

IN WITNESS WHEREOF, the City of Springfield has caused these presents to be signed in its name and behalf by its Director of Capital Asset Construction and its Director of Parks, Buildings and Recreation Management, and its Mayor, and the said ARCHITECT has hereunto set its hand and seal, as of the date the Agreement is signed by all parties, on the last date noted below.

THE ARCHITECT,
DRUMMEY ROSANE ANDERSON, INC.:


By: CARL FANKOSELL
Title: President
Date signed: 6.21.2013

THE OWNER, CITY OF SPRINGFIELD:

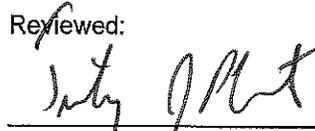

Lauren Stabilo
Chief Procurement Officer

WR Approved as to Appropriation: *PIA*


Joan Raleigh
City Comptroller

Approved: 
RITA COPPOLA-WALLACE
Director of Capital Asset Construction

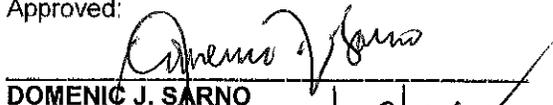
Approved: 
PATRICK J. SULLIVAN
Director of Parks, Buildings and Recreation Management

Reviewed: 
Chief Administrative and Financial Officer

Approved as to form:


City Solicitor

Approved:


DOMENIC J. SARNO
MAYOR
Date signed: 6/27/13

APPENDIX A
SAMPLE PROJECT ORDER FORMAT

CITY OF SPRINGFIELD, MA

DEPARTMENT OF CAPITAL ASSET CONSTRUCTION

PROJECT ORDER NO. _____

TO: _____
(ARCHITECT)

SPECIAL PROJECTS/BASIC ORDERING AGREEMENT

The following is ordered:

- A. Scope of work:
- B. Not to Exceed/Lump Sum Compensation shall be:
- C. List of Tasks with an associated cost for each task:
- D. Names of the key individuals and the number of hours to be devoted to the project by the key individuals:
- E. Number of Hours and cost for each individual Sub-Consultant:
- F. Markup, if any, added to costs, including sub-consultant fees, resulting from a change in the scope of work:
- G. Reimbursable Costs and itemized breakdown of all other costs included in the fee proposal:
- H. Staffing Estimate including number of man hours to complete Project Order:
- I. Hourly Rate Fee Schedule: Language to this effect must be included with Architect's proposal (the hourly rate fee schedule shall remain valid for the duration of the particular project.
- J. Architect's Designated Point of Contact:
- K.. Schedule: (Gantt Chart and Critical Path Method)

1. Design: (Schematic, Design Development, Construction Documents) Approval is required from Owner prior to proceeding into subsequent phases.

2. Bidding:

3. Construction:

L. A description of the Architect's proposed approach and methods of operation for accomplishing this work and description of all deliverables (state that all work on the project shall be performed in accordance with the provisions in this document unless otherwise noted.)

M. As Built Survey Plans in the following format; one mylar print, two blue prints with one being sized at 18 x 24 and one CAD File on CD.

THE ARCHITECT:

THE OWNER, CITY OF SPRINGFIELD:

By _____
Title: _____
Date signed: _____

Lauren Stabilo
Chief Procurement Officer

Approved as to Appropriation:

Approved:

City Comptroller

RITA COPPOLA-WALLACE
Director of Capital Asset Construction

Approved:

Reviewed:

PATRICK J. SULLIVAN
Director of Parks, Buildings and Recreation
Management

Chief Administrative and Financial Officer

Approved as to form:

City Solicitor

Approved:

DOMENIC J. SARNO
MAYOR
Date signed: _____

BID NO. 13-355 OOP'13 C# 20131154 V 981

CORPORATE CERTIFICATE

I, James Barrett, a resident of Newton
in the State of Massachusetts, DO HEREBY CERTIFY: that I am the

Clerk / Secretary of DRUMMEY ROSANE ANDERSON, INC. (DRA ARCHITECTS), a Corporation
duly organized and existing under and by virtue of the laws of the State of

Massachusetts and that I have custody of the records of such Corporation;

and that as of the date herein after below recited

Carl Franceschi *

is the President (Officer)
(Title) of such Corporation and is duly authorized

to execute and deliver in the name and on behalf of the Corporation the following:

ON CALL PROFESSIONAL ARCHITECTURAL SERVICES

Witness WHEREOF, I have hereunto set my hand and affixed the Corporate Seal

of such Corporation this 21ST day of JUNE, 2013

(Affix)
(Seal)
(Here)

**



Clerk / Secretary

* THIS MUST BE THE NAME OF THE PERSON AUTHORIZED IN YOUR BY-LAWS
TO SIGN CONTRACTS

** SINCE AN OFFICER CANNOT CERTIFY HIMSELF, THIS MUST BE SIGNED BY
SOMEONE OTHER THAN THE ONE SIGNING THE CONTRACT

Exhibit B

CITY OF SPRINGFIELD, MASSACHUSETTS
OFFICE OF PROCUREMENT
36 COURT STREET, ROOM 307, SPRINGFIELD, MA 01103

REQUEST FOR PROPOSALS

RFP (Bid) Number: 13-355

Will be received at the Office of Procurement until 2:00P.M. May 2, 2013 and will be logged in at that time. Proposals received after the due date and time will be returned unopened.

All bidders are required to submit separate sealed price and non-price (technical) proposals. All packages must be marked with Proposer's business name, the above RFP number and the due date.

By: **Lauren Stabilo, Chief Procurement Officer**

This Request for Proposal is for: On Call Professional Architectural Services per attached specifications.

As requested by: **City of Springfield Department of Capital Asset Construction and its Department of Parks, Buildings and Recreation Management**

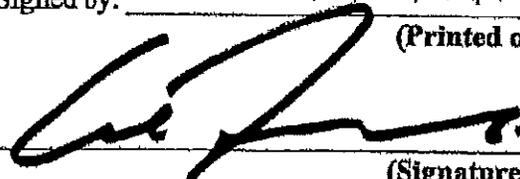
THIS FORM MUST BE COMPLETED AND SIGNED AT THE TIME OF BID OPENING

This Proposal is submitted by: Drummey Rosane Anderson, Inc. (DRA Architects)
(Company Name)

235 Bear Hill Road, Fourth Floor, Waltham, MA 02451
(Company Address)

I acknowledge receipt of addenda numbered: 1, _____, _____, _____

Signed by: Carl R. Franceschi, AIA, LEED, Principal
(Printed or Typed Name and Title)


(Signature and Date) 4/30/2013

Telephone Number: 617.964.1700

Fax Number: 617.964.1701

Email Address: Franceschi@draws.com



**Drumme
Rosane
Anderson
Inc.**

235 Bear Hill Road
Fourth Floor
Waltham, MA
02451

225 Oakland Road
Studio 205
South Windsor, CT
02451

Planning
Architecture
Interior Design
e-mail:
website:

617-964-1700 PHONE
617-964-1701 FAX
info@draws.com
www.DRAarchitects.com

860-644-8300 PHONE
860-644-8301 FAX

April 30, 2013

Lauren Stabilo, Chief Procurement Officer
Department of Purchasing
36 Court Street – Room 307
Springfield, MA 01103

Re: Bid No. 13-355 – on-call professional architectural services

Dear Ms. Stabilo and Department of Capital Asset Construction,

Drumme Rosane Anderson, Inc. (DRA) is pleased to submit our qualifications for On-Call Professional Architectural Services for the City of Springfield. We have worked with public agencies and communities throughout New England to resolve their building needs. As a comprehensive body of work, our portfolio consists largely of community facilities – schools, libraries, municipal buildings and recreation facilities. Many of our projects, particularly many recent ones, involve assessments, renovations, repairs and system upgrades.

As the architect for the Roger L. Putnam Vocational Technical Academy, the Brookings and Dryden Elementary Schools in Springfield, we have a vested interest in achieving the City's goals. As a result of our strong working relationship, we were pleased to be awarded an on-call services contract in 2009. We believe our work to date exemplifies our dedication to the community and we hope to continue our successful relationship with the 2013 On-Call Services Contract.

DRA is a 90 year old architectural and interior design firm of 25 staff members, including architects, planners, interior designers, and construction administrators who are among New England's most experienced designers of public facilities. We understand that design is a collaborative effort, whether the end result is the multi-million dollar renovation/addition or specific repairs and replacements to redefine and extend the life of an existing building.

DRA's portfolio proudly exhibits many renovation and repairs scopes of work. Our approach to the capital improvement needs of facilities is one of professionalism and commitment to the success of each project. We understand that complex, phased, upgrades are critical to facility efficiency, longevity and service delivery. We have several recent relevant projects that involve evaluating a facility's needs, strategically identifying appropriate capital repair and upgrade projects, and then assisting the client in implementing the solutions.

At Medford High School, for example, we assisted the Owner over a period of two years to perform a series of approximately a dozen projects including hot water replacement, kitchen upgrades, boiler replacement and gym floor replacement that ranged from \$50,000 to \$350,000 each. Each project included investigation, design, bidding assistance and construction administration; and each was performed under strict time and budget constraints and constructed within the context of an occupied building.

D·R·A

At Southeastern Regional Vocational Technical High School, our "house doctor" services work included accessibility modifications, window replacement, HVAC modifications, parking and site improvements, roof replacement and master planning. We are also currently providing similar architectural services to the towns of Milton, Arlington and Seekonk.

For Springfield we have assembled a strong team of architects and engineers that is ready to begin working immediately to achieve your goals. We propose a Project Team composed of DRA as architect, interior designer and team leader along with:

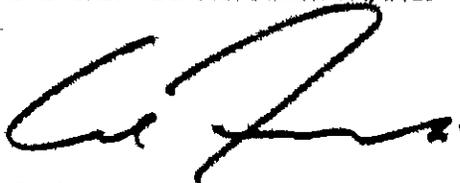
- TMP Consulting Engineers – mechanical, electrical, plumbing, and fire protection engineers
- Engineers Design Group – structural engineer
- GZA GeoEnvironmental, Inc. – civil engineer, landscape architect, geotechnical
- Rider Levett Bucknall – cost estimator

We consider this our core team. Should other specialized disciplines be required we have relationships with a variety of consultants and we can help you select the appropriate firms to provide any needed additional services.

This team will work closely under my leadership as Principal-in-Charge. The single point of contact for the City of Springfield will be maintained through DRA's Project Manager, Vladimir Lyubetsky. He has served the City on each of the school projects as well as our previous on-call services contract. With this well-qualified team we are prepared to improve the quality of your facilities through our dedication to excellence and an attention to detail.

We look forward to the next steps in your selection process. If you have any questions, please do not hesitate to call me.

Sincerely,
DRUMMEY ROSANE ANDERSON, INC.



Carl R. Franceschi, AIA, LEED
Principal

Commonwealth of Massachusetts Standard Designer Application Form for Municipalities and Public Agencies not within DSB Jurisdiction (Updated February 2013)	1. Project Name/Location For Which Firm Is Filing: City of Springfield On Call Professional Architectural Services Springfield, MA	2. Project # Bid # 13-355 This space for use by Awarding Authority only.																																																																														
3a. Firm (Or Joint-Venture) - Name And Address Of Primary Office To Perform The Work:  Drumme Rosane Anderson, Inc. 235 Bear Hill Road, Fourth Floor Waltham, MA 02451 www.DRAarchitects.com	3e. Name Of Proposed Project Manager: For Study: Vladimir Lyubetsky, Project Manager For Design: Vladimir Lyubetsky, Project Manager																																																																															
3b. Date Present And Predecessor Firms Were Established: Drumme Rosane Anderson, Inc. (Incorporated 1966) Drumme Rosane Anderson (1956-1965) William Drumme Architect (1923-1955)	3f. Name And Address Of Other Participating Offices Of The Prime Applicant, If Different From Item 3a Above: N/A																																																																															
3c. Federal ID #: 04-2385420	3g. Name And Address Of Parent Company, If Any: N/A																																																																															
3d. Name And Title Of Principal-In-Charge Of The Project (MA Registration Required): Carl R. Franceschi, AIA, LEED Principal MA Reg: 5041 Email Address: franceschi@draws.com Telephone No: 617.964.1700 Fax No.: 617.964.1701	3h. Check Below if Your Firm Is Either: (1) SDO Certified Minority Business Enterprise (MBE) <input type="checkbox"/> (2) SDO Certified Woman Business Enterprise (WBE) <input type="checkbox"/> (3) SDO Certified Minority Woman Business Enterprise (M/WBE) <input type="checkbox"/>																																																																															
4. Personnel From Prime Firm Included In Question #3a Above By Discipline (List Each Person Only Once, By Primary Function - Average Number Employed Throughout The Preceding 6 Month Period. Indicate Both The Total Number In Each Discipline And, Within Brackets, The Total Number Holding Massachusetts Registrations): <table border="1" data-bbox="1071 126 1347 1932"> <thead> <tr> <th>Discipline</th> <th>Total Number</th> <th>MA Registrations</th> </tr> </thead> <tbody> <tr> <td>Admin. Personnel</td> <td>(4)</td> <td>()</td> </tr> <tr> <td>Architects</td> <td>(10)</td> <td>(8)</td> </tr> <tr> <td>Acoustical Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Civil Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Code Specialists</td> <td>()</td> <td>()</td> </tr> <tr> <td>Construction Inspectors</td> <td>()</td> <td>()</td> </tr> <tr> <td>Cost Estimators</td> <td>()</td> <td>()</td> </tr> <tr> <td>Drafters</td> <td>(7)</td> <td>()</td> </tr> <tr> <td>Ecologists</td> <td>()</td> <td>()</td> </tr> <tr> <td>Electrical Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Environmental Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Fire Protection Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Geotech. Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Industrial Hygienists</td> <td>()</td> <td>()</td> </tr> <tr> <td>Interior Designers</td> <td>(2)</td> <td>()</td> </tr> <tr> <td>Landscape Architects</td> <td>()</td> <td>()</td> </tr> <tr> <td>Licensed Site Profs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Mechanical Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Planners/Urban./Reg.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Specification Writers</td> <td>()</td> <td>()</td> </tr> <tr> <td>Structural Engrs.</td> <td>()</td> <td>()</td> </tr> <tr> <td>Surveyors</td> <td>()</td> <td>()</td> </tr> <tr> <td>Const. Admin</td> <td>(2)</td> <td>()</td> </tr> <tr> <td>Other</td> <td>()</td> <td>()</td> </tr> <tr> <td>Total</td> <td>(25)</td> <td>(8)</td> </tr> </tbody> </table>			Discipline	Total Number	MA Registrations	Admin. Personnel	(4)	()	Architects	(10)	(8)	Acoustical Engrs.	()	()	Civil Engrs.	()	()	Code Specialists	()	()	Construction Inspectors	()	()	Cost Estimators	()	()	Drafters	(7)	()	Ecologists	()	()	Electrical Engrs.	()	()	Environmental Engrs.	()	()	Fire Protection Engrs.	()	()	Geotech. Engrs.	()	()	Industrial Hygienists	()	()	Interior Designers	(2)	()	Landscape Architects	()	()	Licensed Site Profs.	()	()	Mechanical Engrs.	()	()	Planners/Urban./Reg.	()	()	Specification Writers	()	()	Structural Engrs.	()	()	Surveyors	()	()	Const. Admin	(2)	()	Other	()	()	Total	(25)	(8)
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5. Has this Joint-Venture previously worked together? <input type="checkbox"/> Yes <input type="checkbox"/> No																																																																																



6. List ONLY those Prime and Sub-consultant personnel specifically requested in the advertisement. This information should be presented below in the form of an organizational chart. Include name of firm and name of person in charge of the project, with Mass. Registration #, as well as MBE/WBE status where applicable.

**City of Springfield
Department of Capital Asset Construction**

Architect

Carl R. Franceschi, AIA, LEED™, MCPPO
Principal-in-Charge
MA Reg. 5041
Vladimir Lyubetsky, MCPPO, Project Manager
Sarah Roth, AIA, LEED, Project Architect
MA Reg. 50184
D. Paul Moore, AIA, Programmer
MA Reg. 30260

Structural Engineer

Mehul Dhruv, PE
MA Reg.: 37453

MEP Engineer

Micheal Spence, PE, HVAC Principal
MA Reg: 35989
Mark D. DeVeau, PE, Electrical
MA Reg: 47604
Gilbert Castera, Jr., PE, Plumbing & Fire
MA Reg: 39092

**Civil Engineer, Landscape Architect,
Geotechnical, Water Resources,
Natural Resources**

Thomas Jenkins, PE, Civil Engineer MA Reg: 36450
Nathaniel Araj, PE, Civil Engineer MA Reg: 46238
Harry Jones, PE, Quality Control MA Reg: 30037
Stephen Raymond, Property Condition Assessment
Thomas Billups, PE, Geotechnical MA Reg: 32836
John Walker, Landscape Architect MA Reg: 389
Anja Ryan, Landscape Architecture MA Reg: 4000
Rosalee Starvish, MS, PE, CIMSAS,
Civil Water Resources MA Reg: 46718
Paul Davis, PhD, PWS, CPSSc, Natural Resources
MA Reg: 00356 (Wetland Scientist)

Cost Estimator

Grant Owen, Certified Cost Consultant
CCC Reg: 27765



7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Confirm responses to the space provided on the Form and limit Resumes to ONE person per discipline requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question #6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project; should the team be selected.

<p>a. Name And Title Within Firm: Vladimir Lyubetsky, MCPPO, Senior Associate</p> <p>b. Project Assignment: Project Manager, Architecture</p> <p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: Drumney Rosane Anderson, Inc. 235 Bear Hill Road, Fourth Floor Waltham, MA 02451</p> <p>D.R.A. MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>	<p>a. Name And Title Within Firm: Carl R. Franceschi, AIA, LEED, MCPPO, Principal</p> <p>b. Project Assignment: Principal-in-Charge, Architecture</p> <p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: Drumney Rosane Anderson, Inc. 235 Bear Hill Road, Fourth Floor Waltham, MA 02451</p> <p>D.R.A. MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>d. Years Experience: With This Firm: 18 With Other Firms: 9</p>	<p>d. Years Experience: With This Firm: 35 With Other Firms: 1</p>
<p>e. Education: Degree(s) /Year/Specialization M. Architecture 1985 St. Petersburg University</p>	<p>e. Education: Degree(s) /Year/Specialization B. Arch. 1978 Architecture Cornell University</p>
<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number MCPPO Certified</p>	<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number LEED[™] Certified Professional 1981 Architecture MA# 5041</p>
<p>g. Current Work Assignments And Availability For This Project Dryden Elementary School, Springfield, MA Construction – 20% complete Brookings Elementary School, Springfield, MA Construction Documents – 40% complete Putnam Voc. Tech. Academy, Springfield, MA Construction – 95% complete Available to begin immediately..</p>	<p>g. Current Work Assignments And Availability For This Project Putnam Voc. Tech. Academy, Springfield, MA Construction – 95% complete Pent Brook Elementary School, Georgetown, MA Design Development – 95% complete Greater New Bedford Reg. Voc. High School, MA Construction Documents – 25% complete Southeastern Reg. Voc. Tech. High School, MA Construction – 60% complete Dryden Elementary School, Springfield, MA Construction – 20% complete Brookings Elementary School, Springfield, MA Construction Documents – 40% complete Available to begin immediately</p>
<p>h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, if Not Current Firm): Vladimir has more than twenty-five years experience in architecture specializing in educational and community facilities. He has the ability to simultaneously coordinate technical staff and the consultant team while maintaining focus on the needs of the client. Vladimir is not only technically proficient but is also sensitive to design issues to insure continuous review, quality control, and implementation of design intent. He has experience in the design of both new buildings and renovations and is considered the 'renovations expert' at DRA for his ability to handle the complexity of phased, occupied construction. <input type="checkbox"/> City of Springfield, Springfield, MA - On-Call Services <input type="checkbox"/> Kennedy Day School, Boston, MA - addition/renovation <input type="checkbox"/> Lynn Vocational Technical Institute, Lynn, MA - conversion/renovation, addition <input type="checkbox"/> Greater New Bedford Regional Vocational High School, New Bedford, MA - phased, occupied, addition <input type="checkbox"/> Silver Lake Regional Middle School, Kingston, MA - new <input type="checkbox"/> Silver Lake Regional High School, Kingston, MA - mostly new <input type="checkbox"/> Emmett O'Brien Technical High School, Ansonia, CT - addition/renovation <input type="checkbox"/> Stony Brook Middle School, Westford, MA - new <input type="checkbox"/> Westford Academy, Westford, MA - phased, occupied, addition/renovation <input type="checkbox"/> Crisafulli Elementary School, Westford, MA - new <input type="checkbox"/> Miller Elementary School, Westford, MA - new <input type="checkbox"/> Seekonk Middle School, Seekonk, MA - addition/renovation <input type="checkbox"/> Altkan Elementary School, Seekonk, MA - addition/renovation <input type="checkbox"/> Newbury Elementary School, Newbury, MA - addition/renovation</p>	<p>h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, if Not Current Firm): Carl has dedicated most of his career as a professional architect to the design of educational environments. He is a recognized leader in the field, who has contributed to the planning, design and management of several award winning educational facilities. He is a frequent speaker at conferences hosted by the Council of Educational Facility Planners International, has contributed articles to school planning publications and co-authored the R.S. Means reference book Building and Renovating Schools. <input type="checkbox"/> City of Springfield, Springfield, MA - On-Call Services <input type="checkbox"/> Southeastern Regional Vocational Technical High School, Easton, MA - On-call services <input type="checkbox"/> Medford High School, Medford, MA - renovations/repairs, On-call services <input type="checkbox"/> Medford Public Schools, Medford, MA - On-Call Services <input type="checkbox"/> Milton Public Schools, Milton, MA - HS, MS & 4 Elementary Schools <input type="checkbox"/> Andover Newton Technical College, Newton, MA <input type="checkbox"/> Amherst College, Amherst, MA - residences <input type="checkbox"/> Babson College, Wellesley, MA - academic facility renovation <input type="checkbox"/> Bentley College, Waltham, MA - graduate school, dormitories & student center addition <input type="checkbox"/> Pine Manor College, Chestnut Hill, MA - administration building renovation <input type="checkbox"/> Regis College, Weston, MA - new fine arts center <input type="checkbox"/> Community Charter School of Cambridge, Cambridge, MA - tenant fit out <input type="checkbox"/> Solomon Schrechter Day School, Newton, MA - renovation <input type="checkbox"/> Greater New Bedford Regional Vocational Technical High School - addition/renovation <input type="checkbox"/> Greater Lawrence Technical School, Andover, MA - addition/renovation</p>



7. Brief Resume Of ONLY Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Confine Responses To The Space Provided On The Form And Limit Resumes To ONE Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.

<p>a. Name And Title Within Firm: Sarah Roth, AIA, LEED Project Assignment: Job Captain</p>	<p>Name And Title Within Firm: Ken Best, AIA Project Assignment: Historical Architect</p>	<p>MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>	<p>MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: Drumrey Rosane Anderson, Inc. 235 Bear Hill Road, Fourth Floor Waltham, MA 02451</p>	<p>Name And Address Of Office In Which Individual Identified In 7a Resides: Drumrey Rosane Anderson, Inc. 235 Bear Hill Road, Fourth Floor Waltham, MA 02451</p>	<p>MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>	<p>MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>d. Years Experience: With This Firm: 12 With Other Firms: 4</p>	<p>Years Experience: With This Firm: 6 With Other Firms: 26</p>		
<p>e. Education: Degree(s) / Year / Specialization B.Arch. Architecture 1996 Savannah College of Art and Design</p>	<p>Education: Degree(s) / Year / Specialization 1977 - Hammersmith College of Arts and Building, London England- Architecture Higher National Certificate</p>		
<p>f. Active Registration: Year First Registered / Discipline / Mass Registration Number 2010 Architecture MA# 50184 LEED™ Certified Professional</p>	<p>Active Registration: Year First Registered / Discipline / Mass Registration Number 1991- Architecture - MA Reg: 8587</p>		
<p>g. Current Work Assignments And Availability For This Project: Brookings Elementary School, Springfield, MA Construction Documents - 40% complete Available to begin immediately</p>	<p>Current Work Assignments And Availability For This Project: Town of Wayland Buildings Audit, Wayland, MA Study - 95% complete Town of Bridgfield Municipal Facilities study, Bridgfield, MA Study - 50% complete Town of Hadley Town & Schools Facilities Study, Hadley, MA beginning stages Available to begin immediately</p>		
<p>h. Other Experience And Qualifications Relevant To The Proposed Project: (Identify Firm By Which Employed, if Not Current Firm): Sarah Roth came to DRA with a background in planning, design and drafting for public schools in Massachusetts and New Hampshire. She is now a Job Captain and works extensively with the client, community agencies, user groups and consultants to ensure that her projects meet the highest possible standards. Sarah's work with public schools is as follows: <input type="checkbox"/> City of Springfield, Springfield, MA - On-Call Services <input type="checkbox"/> Roger L. Putnam Vocational Technical Academy, Springfield, MA <input type="checkbox"/> Kennedy Day School, Boston, MA - addition/renovation <input type="checkbox"/> Silver Lake Regional High School, Kingston, MA - phased, occupied, new & reno <input type="checkbox"/> Silver Lake Regional Middle School, Kingston, MA - new construction <input type="checkbox"/> Westford Middle School, Westford, MA - new construction <input type="checkbox"/> Tyngsborough Elementary School, Tyngsborough, MA - new construction <input type="checkbox"/> Merrimack High School, Merrimack, NH - three story addition* <input type="checkbox"/> Bourne Middle School, Bourne, MA - new construction *</p> <p>* Work completed prior to joining DRA</p>	<p>Other Experience And Qualifications Relevant To The Proposed Project (Identify Firm By Which Employed, if Not Current Firm): A significant portion of Ken's work has been in assessment, preservation, renovation/restoration and expansion of historic structures. He brings a special expertise to public architecture grounded in extensive research and practice. His "hands-on" approach has awarded him the highest reviews from past clients. He balances his expertise in all aspects of design with a thorough enjoyment of architecture that is obvious to all that work with him. HISTORIC PRESERVATION - partial list <ul style="list-style-type: none">• CT Valley Historic Museum, Springfield, MA (Exterior)• Springfield City Library, Springfield, MA (Exterior)• Kilroy House, Springfield, MA (Exterior)• George Walter Vincent Smith Art Museum, Springfield, MA (Exterior)• Lenox Library (Constructed 1816), MA (Interior)• North Adams Public Library, MA (Exterior and Interior)• Hubbard Memorial Library, Ludlow, MA - (Interior)• Ramsdell Library, Great Barrington, MA (Addition)MUNICIPAL - partial list <ul style="list-style-type: none">• Stoughton Town & Schools Facilities Master Plan, Stoughton MA• Windsor Municipal & School Facilities Study, Windsor, CT• Town Hall & Municipal Facilities Study, Madison CT• Town Hall & Community Center, Brookfield CT• Town Hall Expansion/Renovation Study, Marlborough CTADAPTIVE REUSE <ul style="list-style-type: none">• Duxbury Free Library, Duxbury, MA - former school• Old Mill Green Branch Library, Bridgeport, CT - former retail space• North Adams Public Library, MA (Exterior and Interior Preservation) - former mansion• Lenox Library, Lenox, MA (Interior Restoration, Renovation & ADA) - former courthouse </p>		

7. Brief Resume of <u>ONLY</u> those Prime and Sub-consultant personnel requested in the advertisement. Confine responses to the space provided on the form and limit resumes to <u>ONE</u> person per discipline requested in the advertisement. Resumes should be consistent with the persons listed on the organizational chart in question # 6. Additional sheets should be provided only as required for the number of key personnel requested in the advertisement and they must be in the format provided.									
a. Name & Title:		Mehul Dhruv, P.E. Principal							
b. Project Assignment:		Principal in Charge, Structural Engineering							
c. Name of firm with which associated:				MBE <input checked="" type="checkbox"/> WBE <input type="checkbox"/>		Name of firm with which associated: Engineers Design Group, Inc 350 Main Street Malden, MA 02148.			
d. Years experience: With This Firm:		17		With Other Firms:		10		Years experience: With Other Firms:	
e. Education: Degree(s) /Year/Specialization		B. Tech Civil Engineering - 1985, I. I. T. - Bombay, India M.S. Civil Engineering - 1986, Vanderbilt University							
f. Active Registration: Year First Registered/Discipline/Mass Registration Number		1993/Registered Professional Engineer/Massachusetts P. E. No.: 37453							
g. Current Work Assignments And Availability For This Project		Elias Brookings Elementary School in Springfield, MA; DFS Western MA Fire Training Academy in Springfield, MA; Dryden Elementary School in Springfield, MA; Brooke 2 Charter School in Boston, MA, Galvin Middle School in Wakefield, Stoneham Central Middle School, Maquan Elementary School in Hanson, Franklin Model High School, North Reading Middle/High School, Bancroft Elementary School - Andover. This current workload leaves Mr. Dhruv available for this project.							
h. Other Experience and Qualification relevant to the proposed project:		Mr. Dhruv has most recently worked with DRA Architects on an On-Call contract with the City of Springfield that included miscellaneous consulting on the Springfield Library Museum Stairs and Ramps and the Symphony Hall Stairs. The company is also working with DRA on the Brookings and Dryden Elementary School projects and has recently completed the R.L. Putnam Vocational School project. As a firm, EDG has worked on numerous projects for municipalities throughout the Commonwealth that involved feasibility studies and subsequent construction projects on town halls, libraries, public safety buildings, police and fire stations and public works buildings. Most notably our work involves education projects throughout the Commonwealth. The majority of these involved the preliminary feasibility study and schematic design of a preferred final alternative and included total new construction, total renovation of existing or renovations and additions to the existing project. Relevant projects include: Mary Dryden Elementary School Renovations and Additions, the Elias Brookings Elementary School, the Roger L. Putnam Voke - Springfield, MA.							

<p>7. Brief Resume Of ONLY Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Continue Responses To The Space Provided On The Form And Limit Resumes To ONE Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.</p>	
<p>a. Name And Title Within Firm: Michael C. Spence, P.E. - Sr. Partner</p>	<p>a. Name And Title Within Firm: Mark D. DeVeau, P.E. - Senior Associate</p>
<p>b. Project Assignment</p>	<p>b. Project Assignment</p>
<p>HVAC Principal-In-Charge</p>	<p>Electrical Engineer</p>
<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: TMP Consulting Engineers, Inc. 52 Temple Place, Boston, MA 02111</p>	<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: TMP Consulting Engineers, Inc. 52 Temple Place, Boston, MA 02111</p>
<p>d. Years Experience: With This Firm: <u>31</u> With Other Firms: <u>14</u></p>	<p>d. Years Experience: With This Firm: <u>6</u> With Other Firms: <u>24</u></p>
<p>e. Education: Degree(s) /Year/Specialization AS Heat Engineering/1974 BS Industrial Technology/1986</p>	<p>e. Education: Degree(s) /Year/Specialization BSEE/2005/Electrical Engineering BS Electrical Technology/1996</p>
<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1991/HVAC/35989</p>	<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number 2008/Electrical/47604 ME, NH, RI, NCBES Certification</p>
<p>g. Current Work Assignments And Availability For This Project:</p> <ul style="list-style-type: none"> • Various projects at Logan International Airport • Wakefield Galvin Middle School • Springfield Brookings Elementary School <p>50% availability for this project.</p>	<p>g. Current Work Assignments And Availability For This Project:</p> <ul style="list-style-type: none"> • Various projects at Logan International Airport • Springfield Brookings Elementary School • Harvard University - School of Public Health. <p>40% availability for this project.</p>
<p>h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, if Not Current Firm): Work has included existing condition reports, feasibility studies and master plan reports. Mr. Spence has been responsible for the design of numerous elementary school (ES), early learning centers, middle schools (MS) and high school (HS), including both public and private school projects: 8 Schools in Waltham, Auburn HS, North Reading Batchelder ES, Woburn Shamrock ES, Winchester McCall ES, Wakefield Woodville ES, Somerville Early Learning Center, two Boston Early Learning Centers, Medford Columbus, Roberts and Brooks Hobbs ES, Triton Regional MS and HS, Masscommet Regional MS and HS. Projects have included those that required phased construction and occupancy during the construction period. TMP has provided designs for public school projects totaling over \$1.4 billion in construction cost.</p>	<p>h. Other Experience And Qualification Relevant To The Proposed Project (Identify Firm By Which Employed, if Not Current Firm): Work has included existing condition reports, feasibility studies and master plan reports. Mr. DeVeau has been responsible for the design of numerous elementary school (ES), early learning centers, middle schools (MS) and high school (HS), including both public and private school projects: Projects include Greenough Country Day School, Dartmouth College Visual Arts Center, Springfield Brookings School, Miracoe Elementary School, Winchester Schools, Lowell Masrey Elementary School, Georgetown Parley Elementary School. Projects have included those that required phased construction and occupancy during the construction period.</p>

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<p>a. Name And Title Within Firm: Gilbert Castera, Jr., P.E. - Associate Partner</p>	<p>a. Name And Title Within Firm:</p>
<p>b. Project Assignment:</p>	<p>b. Project Assignment:</p>
<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: TMP Consulting Engineers, Inc. 52 Temple Place, Boston, MA 02111</p>	<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>d. Years Experience: With This Firm: <u>24</u> With Other Firms: <u>4</u></p>	<p>d. Years Experience: With This Firm: _____ With Other Firms: _____</p>
<p>e. Education: Degree(s) /Year/Specialization BS/1985/Mechanical Engineering</p>	<p>e. Education: Degree(s) /Year/Specialization</p>
<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1996/Mechanical/39092 NE, RI, ME, CT, NCEES Certification</p>	<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number:</p>
<p>g. Current Work Assignments And Availability For This Project: <ul style="list-style-type: none"> • Stoneham Central Middle School. • Dartmouth College Collis Student Center • Various Projects at Logan International Airport 50% availability for this project.</p>	<p>g. Current Work Assignments And Availability For This Project</p>
<p>h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, if Not Current Firm): Work has included existing condition reports, feasibility studies and master plan reports. Mr. Castera has been responsible for the design of numerous plumbing and fire protection systems for elementary schools (ES), middle schools (MS), high schools (HS), and combined middle school/high school projects, including both public and private school projects: Academy of Pacific Rim Charter School, 8 Schools in Waltham, Auburn High School, North Reading Batchelder ES, Triton Regional Middle & HS, Masconomet Regional Middle and HS. Projects have included those that required phased construction and occupancy during the construction period.</p>	<p>h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, if Not Current Firm):</p>



<p>7. Brief Resume Of ONLY Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Confine Responses To The Space Provided On The Form And Limit Resumes To ONE Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.</p>	
a.	Name And Title Within Firm: Thomas E. Jenkins, P.E., Senior Engineer / Project Manager
b.	Project Assignment: Civil Engineering
c.	Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103
d.	Years Experience: With This Firm: <u>20</u> With Other Firms: <u>5</u>
e.	Education: Degree(s) /Year/Specialization Georgia Institute of Technology, 1982, Bachelor of Civil Engineering
f.	Active Registration: Year First Registered/Discipline/Mass Registration Number 1992 - Civil, Massachusetts Registration #36450 2001 - Civil, Connecticut, #22349
g.	Current Work Assignments And Availability For This Project: Mr. Jenkins is an Associate Principal in the Springfield office and manages the engineering aspects of numerous ongoing projects. He is available for assignment to this Project.
h.	Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

a.	Name And Title Within Firm: Nathaniel Arai, P.E., Senior Engineer
b.	Project Assignment: Civil Engineering
c.	Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103
d.	Years Experience: With This Firm: <u>9</u> With Other Firms: <u>9</u>
e.	Education: Degree(s) /Year/Specialization B.S. Civil and Environmental Engineering, University of Massachusetts at Amherst B.A. Geography, University of Massachusetts at Amherst
f.	Active Registration: Year First Registered/Discipline/Mass Registration Number: 1992 - Civil, Massachusetts Registration #46238 2001 - Civil, Connecticut, #26481
g.	Current Work Assignments And Availability For This Project Mr. Arai is Senior Engineer in the Springfield office and manages the engineering aspects of numerous ongoing projects. He is available for assignment to this Project.
h.	Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

<p>7. Brief Resume Of ONLY Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Confirm Responses To The Space Provided On The Form And Limit Resumes To ONE Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.</p>	
a. Name And Title Within Firm: Harry Jones, P.E.	Name And Title Within Firm: Thomas Billups, P.E.
b. Project Assignment: Senior Consultant	Project Assignment: Senior Geotechnical
c. Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103	Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103
d. Years Experience: With This Firm: 40 With Other Firms: 2	Years Experience: With This Firm: 25 With Other Firms: 4
e. Education: Degree(s) Year/Specialization B.S., Rensselaer Polytechnic Institute, Civil Engineering M.S., Rensselaer Polytechnic Institute, Civil Engineering	Education: Degree(s) Year/Specialization MBA, 1986, University of Rhode Island M.S., 1979, Civil Engineering, Tufts University B.S., 1977, Civil Engineering, Wentworth Institute of Technology
f. Active Registration: Year First Registered/Discipline/Mass Registration Number Professional Engineer, MA #30037 Professional Engineer, CT #9170	Active Registration: Year First Registered/Discipline/Mass Registration Number: Registered Professional Engineer, Rhode Island # 4581 Registered Professional Engineer, Massachusetts # 32836
g. Current Work Assignments And Availability For This Project: Mr. Jones is responsible for the supervision and design development of all technical work for engineering and quality control environmental projects and tasks and is available for this project when needed.	Current Work Assignments And Availability For This Project: Mr. Billups has 29 years of experience providing geotechnical engineering services for a wide variety of civil engineering projects and is available for this project when needed.
h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):	Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):

<p>7. Brief Resume Of ONLY Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Confine Responses To The Space Provided On The Form And Limit Resumes To ONE Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.</p>	<p>a. Name And Title Within Firm: Rosalie Starvish, M.S., P.E., CMS4S</p> <p>b. Project Assignment: Civil Engineer/Water Resources</p> <p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103</p> <p>d. Years Experience: With This Firm: <u>6</u> With Other Firms: <u>6</u></p> <p>e. Education: Degree(s) / Year/Specialization B.S., Hydrogeology, Rensselaer Polytechnic Institute - M.S., Environmental Engineering, University of Massachusetts</p> <p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number Professional Engineer, MA #46718 Professional Engineer, CT #25860</p> <p>g. Current Work Assignments And Availability For This Project: She is responsible for planning, coordination and operation of various projects for which she is assigned to manage, as well as providing technical support to projects both under her management and under the supervision of others and is available as needed.</p> <p>h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):</p>	<p>a. Name And Title Within Firm: Paul Davis, Ph.D., PWS, CPSSC</p> <p>b. Project Assignment: Natural Resources</p> <p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103</p> <p>d. Years Experience: With This Firm: <u>25</u> With Other Firms: <u>2</u></p> <p>e. Education: Degree(s) / Year/Specialization B.S., Zoology, University of Massachusetts, M.S., Zoology, University of Rhode Island M.M.A., Marine & Environmental Policy, University of Rhode Island, Ph.D., Biological Studies</p> <p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number: Professional Wetland Scientist, Cert. # 00356 Certified Professional Soil Scientist, ARCFACS Registry of Soil Scientists, SSSSNE - Certification in Soils Evaluation, MA DEP</p> <p>g. Current Work Assignments And Availability For This Project: Dr. Davis has over 30 years of experience with virtually all aspects of wetland and aquatic resource assessment, mitigation design and permitting and will be available when needed for this project.</p> <p>h. Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):</p>
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<p>7. Brief Resume Of ONLY Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Confine Responses To The Space Provided On The Form And Limit Resumes To ONE Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.</p>	
<p>a. Name And Title Within Firm: Stephen Raymond</p>	<p>a. Name And Title Within Firm: John Walker</p>
<p>b. Project Assignment: Property Condition Assessment</p>	<p>b. Project Assignment: Landscape Architecture</p>
<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103</p> <p>MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>	<p>c. Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103</p> <p>MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>d. Years Experience: With This Firm: 20 With Other Firms: 5</p>	<p>d. Years Experience: With This Firm: 30 With Other Firms: 5</p>
<p>e. Education: Degree(s) /Year/Specialization B.S., 1998, Civil Engineering, Worcester Polytechnic Institute</p>	<p>e. Education: Degree(s) /Year/Specialization B.S., University of Massachusetts, Landscape Architecture</p>
<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number New Hampshire Certified Asbestos Disposal Site Worker, #ADS-0137 International Code Council UST Decommissioning Certified, #5272557-U2 EPA Removal, Repair, and Painting Lead Certified, #R-1-19534-10-00585 American IAQ Council Certified Residential Mold Inspector, #0604039</p>	<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number: Professional Landscape Architect - Massachusetts #389</p>
<p>g. Current Work Assignments And Availability For This Project: Mr. Raymond is responsible for construction and project management of investigation, remedial design and construction projects throughout New England and is available when needed for this project.</p>	<p>g. Current Work Assignments And Availability For This Project: John C. Walker has over thirty five years of experience in all phases of consulting on landscape architecture projects in Massachusetts and Connecticut. He offers professional design services, specializing in the landscape architectural (site planning) design process, from conceptual design through contract document development and construction inspection and is available when needed for this project.</p>
<p>h. Other Experience And Qualification Relevant To The Proposed Project. (Identify Firm By Which Employed, If Not Current Firm):</p>	<p>h. Other Experience And Qualification Relevant To The Proposed Project. (Identify Firm By Which Employed, If Not Current Firm):</p>



7. Brief Resume Of **ONLY** Those Prime Applicant And Sub-Consultant Personnel Requested In The Advertisement. Confine Responses To The Space Provided On The Form And Limit Resumes To **ONE** Person Per Discipline Requested In The Advertisement. Resumes Should Be Consistent With The Persons Listed On The Organizational Chart In Question # 6. Additional Sheets Should Be Provided Only As Required For The Number Of Key Personnel Requested In The Advertisement And They Must Be In The Format Provided. By Including A Firm As A Sub-Consultant, The Prime Applicant Certifies That The Listed Firm Has Agreed To Work On This Project, Should The Team Be Selected.

a.	Name And Title Within Firm: Anja Ryan, R.L.A	Name And Title Within Firm:
b.	Project Assignment: Landscape Architecture	Project Assignment:
c.	Name And Address Of Office In Which Individual Identified In 7a Resides: GZA GeoEnvironmental, Inc. 1350 Main Street, Suite 1400 Springfield, MA 01103	Name And Address Of Office In Which Individual Identified In 7a Resides: <input type="checkbox"/> MBE <input type="checkbox"/> WBE
d.	Years Experience: With This Firm: 6 With Other Firms: 6	Years Experience: With This Firm: _____ With Other Firms: _____
e.	Education: Degree(s) /Year/Specialization B.S., Landscape Architecture University of Massachusetts- Amherst Boston Architectural College Exchange Program University of Stuttgart- Stuttgart, Germany Institute of Architecture and Urban Planning	Education: Degree(s) /Year/Specialization
f.	Active Registration: Year First Registered/Discipline/Mass Registration Number Registered Professional Landscape Architect Massachusetts #4000 Connecticut #1198	Active Registration: Year First Registered/Discipline/Mass Registration Number:
g.	Current Work Assignments And Availability For This Project Ms. Ryan is a Registered Landscape Architect with over five years of professional experience in the fields of landscape architecture, land planning and graphic design and is available when needed for this project.	Current Work Assignments And Availability For This Project
h.	Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):	Other Experience And Qualification Relevant To The Proposed Project: (Identify Firm By Which Employed, If Not Current Firm):



<p>7. Brief Resume of ONLY those Prime Applicant and Sub-Consultant personnel requested in the Advertisement. Confine responses to the space provided on the Form and limit Resumes to ONE person per discipline requested in the Advertisement. Include Resumes of Project Managers. Resumes should be consistent with the persons listed on the Organizational Chart in Question # 6. Additional sheets should be provided only as required for the number of Key Personnel requested in the Advertisement and they must be in the format provided. By including a Firm as a Sub-Consultant, the Prime Applicant certifies that the listed Firm has agreed to work on this Project, should the team be selected.</p>	
<p>a. Name and Title Within Firm: Grant B Owen, Principal</p>	<p>a. Name and Title Within Firm:</p>
<p>b. Project Assignment: Cost Estimating</p>	<p>b. Project Assignment:</p>
<p>c. Name and Address Of Office In Which individual identified in 7a Resides: RLB Rider Levett Bucknall Two Financial Center 60 South Street, Suite 810 Boston, MA 02111</p>	<p>c. Name and Address Of Office In Which individual identified in 7a Resides: MBE <input type="checkbox"/> WBE <input type="checkbox"/></p>
<p>d. Years Experience: With This Firm: <u>18</u> With Other Firms: <u>7</u></p>	<p>d. Years Experience: With This Firm: _____ With Other Firms: _____</p>
<p>e. Education: Degree(s) /Year/Specialization B.Sc. Degree, 1994, Quantity Surveying and Building Economics</p>	<p>e. Education: Degree(s) /Year/Specialization</p>
<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number 1995, Certified Cost Consultant (CCC) / American Association of Cost Engineers / Registration Number 21765 1997 / Member, Royal Institution of Chartered Surveyors (FRICS) / Registration Number 0100808 2009 / Fellow (FRICS) / Royal Institution of Chartered Surveyors / Registration Number 0100808</p>	<p>f. Active Registration: Year First Registered/Discipline/Mass Registration Number:</p>
<p>g. Current Work Assignments and Availability For This Project: Mr. Owen is currently available to actively contribute to this project.</p>	<p>g. Current Work Assignments and Availability For This Project</p>
<p>h. Other Experience and Qualification Relevant To The Proposed Project (Identify Firm By Which Employed, If Not Current Firm): Mr. Owen has been responsible for the provision of cost planning, cost management, and project management services on a wide variety of renovation and new-build projects, including office blocks, hotels, convention centers, universities and college facilities, airports, hospitals, retail centers, manufacturing facilities, health centers/clinics, warehouses, prison/detention facilities, apartment and condominium complexes, ranging from \$100,000 to \$1.1 Billion</p>	<p>h. Other Experience and Qualification Relevant To The Proposed Project (Identify Firm By Which Employed, If Not Current Firm):</p>



COLLUSION OR FRAUD STATEMENT

THE UNDERSIGNED CERTIFIES UNDER PENALTIES OF PERJURY THAT THIS BID IS IN ALL RESPECTS BONA FIDE, FAIR AND MADE WITHOUT COLLUSION OR FRAUD WITH ANY OTHER PERSON. AS USED IN THIS SECTION THE WORD "PERSON" SHALL MEAN ANY NATURAL PERSON, JOINT VENTURE, PARTNERSHIP, CORPORATION OR OTHER BUSINESS OR LEGAL ENTITY.

Carl R. Franceschi, AIA, LEED, Principal

(NAME OF PERSON SIGNING BID)



(SIGNATURE)

Drummey Rosane Anderson, Inc. (DRA Architects)

(COMPANY)

TAX CERTIFICATION AFFIDAVIT FOR CONTRACTS

04 - 2386420

Individual Social Security Number State Identification Number Federal Identification Number
Company: Drummey Rosane Anderson, Inc. (DRA Architects)
P.O. Box (if any): Street Address Only: 235 Bear Hill Road, Fourth Floor
City/State/Zip Code: Waltham, MA 02451
Telephone Number: 617.984.1700 Tax Number: 617.984.1701

List address(es) of all other property owned by company in Springfield:
Please identify if the bidder/proposer is a:
Corporation X

Individual Name of Individual:
Partnership Names of all Partners:
Limited Liability Company Names of all Managers:
Limited Liability Partnership Names of Partners:
Limited Partnership Names of all General Partners:

You must complete the following certifications and have the signature(s) notarized on the lines below. Any certification that does not apply to you, write N/A in the blanks provided.

FEDERAL TAX CERTIFICATION

I, Carl R. Franceschi, AIA certify under the pains and penalties of perjury that Drummey Rosane Anderson, Inc. to my best knowledge and belief, has/have complied with all United States Federal taxes required by law.

Drummey Rosane Anderson, Inc. (DRA Architects) Date: April 30, 2013
Bidder/Proposer/Contracting Entity Authorized Person's Signature

CITY OF SPRINGFIELD TAX CERTIFICATION

I, Carl R. Franceschi, AIA certify under the pains and penalties of perjury that Drummey Rosane Anderson, Inc. to my best knowledge and belief, has/have complied with all City of Springfield taxes required by law (has/have entered into a Payment Agreement with the City).

Drummey Rosane Anderson, Inc. (DRA Architects) Date: April 30, 2013
Bidder/Proposer/Contracting Entity Authorized Person's Signature

COMMONWEALTH OF MASSACHUSETTS TAX CERTIFICATION

Pursuant to M.G.L. c. 62C §49A, I, Carl R. Franceschi, AIA certify under the pains and penalties of perjury that Drummey Rosane Anderson, Inc. to my best knowledge and belief, has/have complied with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support.

Drummey Rosane Anderson, Inc. (DRA Architects) Date: September 04, 2009 Apr. 30, 2013
Bidder/Proposer/Contracting Entity Authorized Person's Signature

Notary Public

STATE OF Massachusetts April 30, 2013
County of Norfolk, ss.

Then personally appeared before me [name] Carl R. Franceschi, AIA [title] Principal of [company name] Drummey Rosane Anderson, Inc. (DRA Architects), being duly sworn, and made oath that he/she has read the foregoing document, and knows the contents thereof, and that the facts stated therein are true of his/her own knowledge, and stated the foregoing to be his/her free act and deed and the free act and deed of [company name] Drummey Rosane Anderson, Inc. (DRA Architects)

My commission expires:

Notary Public

April 29 2016

YOU MUST FILL THIS FORM OUT COMPLETELY AND, SIGNATURES MUST BE NOTARIZED ON THIS FORM AND YOU MUST FILE THIS FORM WITH YOUR BID/CONTRACT. TAX AFFIDAVITS THAT ARE NOT SIGNED AND NOTARIZED WILL BE REJECTED.

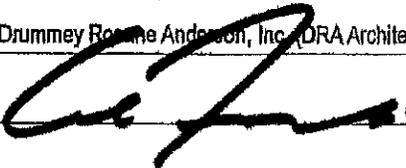
DEBARMENT DISCLOSURE FORM

PUBLIC CONTRACTS - DEBARMENT
CHAPTER 550, ACTS OF 1991

The said undersigned certifies under penalties of perjury that the said undersigned is not presently debarred from doing public construction work in the Commonwealth of Massachusetts under the provisions of Section 29F of Chapter 29 of the General Laws, or any other applicable debarment provisions of any other Chapter of the General Laws, or any Rule or Regulation promulgated thereunder.

Date: September 24, 2009

Name of Bidder: Drumey Rose Anderson, Inc. (DRA Architects)

By:  Signature

Carl R. Franceschi, AIA, LEED, Principal

Print Name & Title of Person Signing

235 Bear Hill Road, Fourth Floor

Address

Waltham, MA 02451

City, State, ZIP

AFFIRMATIVE ACTION PLAN
(GOODS AND SERVICES BID ONLY)

NAME OF PROJECT On Call Professional Architectural Services BID NO. 13-355

A.) What is the total number of employees that is currently employed by your company?

NUMBER OF EMPLOYEES										
OVERALL TOTALS (SUM OF COL.B THRU F) A	MALE					FEMALE				
	WHITE (NOT OF HISPANIC ORIGIN) B	BLACK (NOT OF HISPANIC ORIGIN) C	HISPANIC D	ASIAN OR PACIFIC ISLANDER E	AMERICAN INDIAN OR ALASKAN NATIVE F	WHITE (NOT OF HISPANIC ORIGIN) B	BLACK (NOT OF HISPANIC ORIGIN) C	HISPANIC D	ASIAN OR PACIFIC ISLANDER E	AMERICAN INDIAN OR ALASKAN NATIVE F
26	13		1	1		10			1	

B.) What is your anticipated work force for this project/service? 6
 Number of Minorities 2 Number of Females 1

C.) Is your company at least 51% owned and controlled by one of the following groups members? Please circle the appropriate categories.

MALE - FEMALE: Black, Hispanic, Asian, American Indian,
 Alaskan Native, Cape Verdean, Caucasian.



AUTHORIZED SIGNATURE Carl R. Franceschi, AIA, LEED

April 30, 2013

DATE

Drumme Rosane Anderson, Inc. (DRA Architects)

FIRM

235 Bear Hill Road, Fourth Floor, Waltham, MA 02451

ADDRESS

617-964-1700

TELEPHONE NO.

**THIS FORM MUST BE SUBMITTED BY THE BIDDER WITH THE BID /PROPOSAL,
 AND SIGNED BY THE BIDDING COMPANY IF THE REQUIRED INFORMATION IS
 PROVIDED OR NOT.**

EX.C

EXHIBIT A

RATE SCHEDULE LIST

Please enter the information below. **SEAL THIS FORM IN A SEPARATE ENVELOPE FROM YOUR PROPOSAL AND INCLUDE IT WITH YOUR PROPOSAL. THIS INFORMATION WILL REMAIN SEALED UNTIL AFTER SELECTION OF THE MOST QUALIFIED FIRMS.**

JOB CLASSIFICATION	COST PER HOUR
Admin, Personnel	(\$ <u>65</u>)
Architects	(\$ <u>125</u>)
Acoustical Engineers	(\$ <u> </u>)
Civil Engineers	(\$ <u>180</u>)
Code Specialists	(\$ <u> </u>)
Construction Inspectors	(\$ <u> </u>)
Cost Estimators	(\$ <u>135</u>)
Drafters	(\$ <u>85</u>)
Ecologists	(\$ <u> </u>)
Electrical Engineers	(\$ <u>131</u>)
Environmental	(\$ <u>146</u>)
Fire Protection	(\$ <u>131</u>)
Geotechnical Engineers	(\$ <u>157</u>)
Industrial	(\$ <u> </u>)
Interior Designers	(\$ <u>105</u>)
Landscape Architects	(\$ <u>152</u>)
Licensed Site Professional	(\$ <u>146</u>)
Mechanical Engineers	(\$ <u>131</u>)

CA 4.30.2013

