





AMENDMENT #1 TO CITY CONTRACT NO: 20151259

AGREEMENT FOR ENGAGEMENT/CONSULTATION FOR RESILIENCY  
PLANNING FOR THE OFFICE OF COMMUNITY DEVELOPMENT

WHEREAS, on or about June 10, 2015, the **CITY OF SPRINGFIELD**, a municipal corporation within the County of Hampden, Commonwealth of Massachusetts, with its principal offices at 36 Court Street, Springfield, Massachusetts 01103, acting by through its Director of Housing, with the approval of the Mayor (hereinafter the "City"), entered into an Agreement referred to as City Contract No. 20151259 ("Agreement"), with **PIONEER VALLEY PLANNING COMMISSION**, an entity duly organized and in existence under the laws of the Commonwealth of Massachusetts with its principal office and place of business at 60 Congress Street, Springfield, Massachusetts (hereinafter the "SUBRECIPIENT"), to offer engagement/consultation for resiliency planning; and

WHEREAS, the CITY desires to have the SUBRECIPIENT provide additional engagement/consultation services for the Phase 2 of the National Disaster Resilience Competition, in connection with CITY's Community Development activities; and

NOW THEREFORE, the CITY and the SUBRECIPIENT hereby mutually agree to amend the Agreement as follows:

1) Article I, SCOPE OF SERVICES, is amended as follows:

a) Paragraph A, Activities, is hereby amended by adding the following subparagraph (1) at the end of the paragraph:

"1. The SUBRECIPIENT shall also provide the Phase 2 services further described in APPENDIX I, Detailed Task Budget, which is attached hereto incorporated herein by reference. The services shall be performed in such a way as to support the CITY's Community Development activities and shall be carried out by the SUBRECIPIENT under the highest professional standards to the satisfaction of the CITY."

b) Paragraph C, Budget, is hereby amended by increasing the City's maximum liability under the Agreement from Six Thousand Two Hundred and Fifty Dollars (\$6,250.00) to Seventeen Thousand Six Hundred and Four Dollars (\$17,604.00). This represents an increase of Eleven Thousand Three Hundred Fifty Four Dollars (\$11,354.00), as compensation for the additional Phase 2 services described in subparagraph I(A)(1) and in APPENDIX I. See APPENDIX I.

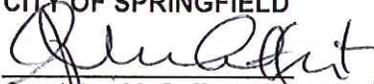
2) All other terms and conditions of the Agreement, including the date for completion of the services set forth in Article I ( C), shall remain the same.

IN WITNESS WHEREOF, the City of Springfield, acting by and through the Director of Housing, with the approval of the Mayor, and **Pioneer Valley Planning Commission**, have executed this Amendment #1 as a sealed instrument on the day and year the same is signed by all parties hereto, on the last date noted below.

THE SUBRECIPIENT,  
PIONEER VALLEY PLANNING  
COMMISSION:

Date signed: 9-3-2015

CITY OF SPRINGFIELD

  
Geraldine McCafferty, Director  
Office of Housing

111 26401807-530105-64014 \$11,354.00

Approved as to Appropriation: INC.

Approved as to Form:

Jim Kalish  
City Comptroller, DEPUTY 9/23/15

SAUR  
Associate City Solicitor

APPROVED:

Domenic J. Sarno  
DOMENIC J. SARNO, MAYOR  
Date signed: 9/23/15

Appendix I - SCOPE OF SERVICES

See Attached

AMENDMENT #1  
APPENDIX I

Springfield Resiliency Planning Civic Engagement  
DETAILED Task Budget

Tasks	CR time	DE time	Cost
Organize and staff a regional NDRC summit --targeted at municipal officials from surrounding communities, including facilitating discussion groups (Mayor Sarno will issue the invitations)	8	15	\$ 1,766
Organize and staff a meeting of stakeholders identified in the NOFA, including facilitating discussion groups (Mayor Sarno will issue the invitations)	8	15	\$ 1,766
In collaboration with City officials, plan, design, publicize and evaluate results of an on-line survey for city residents and others to provide input on the Round 2 NDRC work. (City staff will post on the city's website and issue media releases about the survey)	8	15	\$ 1,766
<b>Facilitate 1 City-wide meeting to engage residents</b>			
logistics to arrange meeting	3		\$ 256
outreach to community based organization to bring residents to the meeting	2	5	
hold one two (2) hr meeting and take notes and summarize results	3	5	\$ 617
<i>Direct Cost-- interpretation services as needed--Pioneer Valley Interpreters are very good and cost \$40/hr and you need at least 2 per hour to alternate plus rental of head sets and transmitter at \$140 for one transmtter and 4 headsets</i>			\$ 300
<i>Direct Cost-- stipends to recently trained emerging leaders from Springfield to participate in outreach, @ \$15/hr * 7 people for 10 hrs ea = \$750--could be "paid" as glft cards if that is allowable</i>			\$ 1,050
<b>Plan and hold a minimum of four small group meetings targeting residents in the city's economically disadvantaged neighborhoods (Metro Center, Bay/Memorial, South End, and Mason Square w/ Six Corners) to facilitate input</b>			
plan and organize these small group meetings		5	\$ 361
<i>Direct Cost-- Interpretation services as needed</i>			\$ 300
<i>Direct Cost-- the emerging community leaders funded in task above would be doing outreach for the neighborhood meetings at the same time as they did outreach for the city-wide meeting--so all the meetings would need to be scheduled before any outreach starts</i>			
publicize meetings -- poster, emails and outreach to community partners	2	6	\$ 604
hold at least four 1.5 hr meetings and take notes and summarize results	8	10	\$ 1,406
prepare report-share with city and revise as necessary	2	5	\$ 532
<i>Direct Cost--Production of outreach materials</i>			\$ 182

Produce a summary report documenting engagement and summarizing input	1	5	\$ 446
totals	45	86	\$ 11,354